

**CEMETERY COMMITTEE MINUTES OF THE MEETING**  
**20<sup>th</sup> October 2015 10.00 a.m. at Wetheral Village Community Hall.**

**PRESENT**

Cllr Murray                      Cllr D Hughes (sub for Cllr Earp)  
 Cllr G Round      Cllr N Holmes      Cllr I Yates      Cllr M Higginbotham      S. Tarrant (Clerk)

**Cem 15/01 Appointment of Chairman – Resolved** to appoint Cllr Murray as the Chairman for the ensuing year.

**Cem 15/02 Apologies for absence –** Apologies were received and accepted from Cllr Earp.

**Cem 15/03 Minutes – Resolved** to approve the minutes of the meeting held on 26<sup>th</sup> March 2015 previously circulated and signed as a correct record.

**Cem 15/04 Cemetery Maintenance**

- i) Chapel Gutters – **Resolved** - Clerk to arrange for clearance after leaves have fallen from trees. Magnolia tree adjacent to chapel may require cutting back.
- ii) Chapel side door entrance – Clerk has requested a report from Border Floors to be considered at the next meeting.
- iii) Lawnmower – **Resolved** - to purchase a ride on lawn mower at a cost of £2000.
- iv) Cemetery Trees – **Resolved** - Clerk to arrange a meeting with tree surgeon to discuss future maintenance of trees in cemetery.
- v) Security of Shed – **Resolved** - Clerk to arrange for additional security for shed, and ensure insurance cover is increased to include mower.

**Cem 15/05 Woodland Burial Ground –**

- i) **Resolved** – Members considered changing the method of burials in the woodland cemetery in line with the Carlisle Woodland burial ground. Members agreed to visit Carlisle to familiarise themselves with this method of burial. Clerk to arrange a meeting for the contractor and grounds man to visit Carlisle cemetery and discuss with Carlisle maintenance team.
- ii) Members considered updating regulations re- future tree planting. **Resolved** – Existing area planting to remain unchanged, future area planting to be reconsidered when 2<sup>nd</sup> area mapped out for use.

**Cem 15/06 Cemetery Mapping – Resolved** – Members agreed to a demonstration with Tim Viney of Atlantic Geomatics ( [www.atlanticgeomatics.co.uk](http://www.atlanticgeomatics.co.uk) – under GIS Solutions Burial Ground Management System) . Clerk to arrange a date and advise.

**Cem 15/07 Members reviewed 10 Year Plan - Resolved** to make amendments as follows:-

- (i) Add 2<sup>nd</sup> Section to be mapped in Woodland Burial Ground 2016 /17
  - (ii) Remove extra storage shed – (No longer required)
  - (iii) Ground works/drainage in cemetery extension to be moved to 2017/18
  - (iv) Add – Consider Addition of Sheepfold seating as a memorial (similar to Carlisle)
- 2018/19

**Cem 15/08 Cemetery Expenditure –**

- i) Atlantic Geomatics Mapping - £4064.00 (2015 pricing) deferred until after the demonstration.
- ii) Woodland Burial Ground – Marking of 2<sup>nd</sup> Section to be included in the 2016/17 budget.

**Cem 15/09 Summary of Internments** – Noted increase in Woodland burials year on year and a reduction in traditional burials.

**Cem 15/10. Correspondence**

- i) The Journal, ICCM News sheet,

**Cem 15/11 Date of next meeting** –19<sup>th</sup> January 2016 10.00am in office

**Chairman**.....

**Dated**.....