

**CEMETERY COMMITTEE MINUTES OF THE MEETING**  
**26<sup>th</sup> March 2015 11.00 a.m. at Wetheral Village Community Centre**

**PRESENT**

Ms J Holland  
 Mr G Round

Mr B Earp  
 Mr M Higginbotham

**Members met at the cemetery prior to the meeting commencing.**

**Cem 14/01** Members appointed Cllr Holland to Chair the meeting.

**Cem 14/02 Apologies,** Mrs M Murray Mr N Holmes

**Cem 14/03** The minutes of the meeting held on 20<sup>th</sup> March 2013 previously circulated were signed as a correct record.

**CEM 14/04 Cemetery Maintenance**

**Clerks Report – Work completed**

- i) Cemetery drainage – Completed August 2013
- ii) Tree banding – Completed July 2013
- iii) Purchase of ground boards for the grave digging equipment – Completed
- iv) Chapel Painting – Completed September 2013
- v) Toilet – Installed July 2013
- vi) Yew Hedge Planting in Woodland Area – completed 2013
- vii) New “Register of Graves” ledger purchased 2014
- viii) Bund – Work completed 2014

Chairman asked members for any issues arising:-

- a) Members requested Clerk re-contact decorator to look at the chapel internal wall. The decorator had been previously contracted to repair this and still had not been finished.
- b) Yew hedge to be monitored over the summer, for new growth.
- c) Toilet to be cleaned when required – monitor regularly

**Cem 14/05 Woodland Burial Ground** – Members considered the regulations for future tree planting on graves. Clerks to arrange a meeting with Carlisle City Council to discuss the matter with their Bereavement Services team and report back to the autumn meeting. Members considered “Welters Memorial Orbs” as an alternative to tree planning, to be deferred to the next meeting.

**Cem 14/06 Cemetery Walkabout** – Members considered issues raised during walkabout

- i) Varnishing of seats – Clerk advised this was the responsibility of owners who would normally undertake this work during the summer months. **Resolved** to recommend to full council that a new policy is introduced for recycled seating in the cemetery.
- ii) Replace dead trees – **Resolved** to monitor the Yew hedge over the summer and to remove the dead tree adjacent to lane asap.
- iii) Toilet cleaning and maintenance – Grounds man to monitor regularly, Clerk to arrange maintenance cleaning when required.
- iv) Light bulb in Chapel – It was noted one bulb needs replacing, Clerk to arrange for replacement if a second bulb was required. Clerk to contact S Robson when required for price.

**Cem 14/07 Cemetery Fees – Resolved** to recommend to the Full Council in April, that the cemetery fees are increased from 1<sup>st</sup> May 2015. (clerk to distribute the revised fees)

**Cem 14/08 Review of 10 Year Plan –**

Members agreed to update the list to include:-

- i) **Resolved** to review the condition of Ashgate Lane, annually in the Spring.
- ii) **Resolved** to defer consideration of the grass cutting and rolling of proposed traditional burial ground in the Woodland until October 2015.
- iii) 2016/17 Resolved to add
  - a) Decoration of chapel
  - b) Chapel & window cleaning

**Cem 14/09 Correspondence - Noted**

- i) The Journal, ICCM News sheet, Greentek Ground Boards
- ii) Atlantic Geomatics - Cemetery Mapping
- iii) Notification of Change to the granting of Exhumation Licences from 1.1.15

**Cem 14/10**

The proposed date for the next Cemetery Committee Meeting **20<sup>th</sup> October 2015, 7.30 p.m** in the Council Office, Wetheral Village Community Hall, Wetheral. To be confirmed following the Annual Meeting in May.

**Chairman.....**

**Dated.....**