

CEMETERY COMMITTEE MINUTES OF THE MEETING
2nd March 2016 10.00 a.m. at Wetheral Village Community Hall.

PRESENT

Cllr Murray (Chairman)
 Cllr Earp Cllr G Round Cllr N Holmes Cllr I Yates

Cem 15/12 Apologies for absence – Apologies were received and accepted from Cllr M Higginbotham

Cem 15/13 Minutes – Resolved to approve the minutes of the meeting held on 20th October 2015 previously circulated and signed as a correct record.

Cem 15/14 Cemetery Maintenance – Clerk advised the following work completed or requiring attention.

- i) Chapel –side entrance – Border Floors completed maintenance work to damaged floor. Feb 2016. New mats in place
- ii) Borderloo – Toilet Cleaning completed 19.2.16
- iii) Chapel Cleaning – Quote approved by Finance Committee. Work to commence in new financial year. **Resolved** – Members to visit chapel in June to consider decoration after cleaning completed.

Cem 15/15 Woodland Burial Ground

- a. **Mapping of new section in Woodland Burial Ground - Resolved** Clerk to speak with Atlantic Geomatics to ask if they were able to undertake the work
- b. **Marking of the new section of the woodland cemetery** will be undertaken in new financial year
- c. **Naming of new Section in Woodland Burial Ground – Resolved** – New area to be called “Bluebell” ward.

Cem 15/16. Review of Cemetery Fees and Charges – Resolved - Members agreed a revised list of charges. Clerk to update list and mail out for approval at Full Council. New charges to come into effect from 1st May 2016

Cem 15/17. Review 10 Year Plan – Members to check drainage of proposed new traditional burial area in Woodland Cemetery. Consider if work required during 2017/18 as listed.

Cem 15/18. Cemetery Expenditure – Noted

- i) **Cemetery Mapping – Atlantic Geomatics** - £4064.00 (2015 pricing). Clerk advised this amount would be halved as Cllr Hughes has agreed to photograph and log as required. The Finance Committee has approved £2K funding for the project, following the demonstration 10th December 2015 www.atlanticgeomatics.co.uk – under GIS Solutions Burial Ground Management System.)
- ii) Chapel Cleaning – Erics Cleaning Service Quote £350 – Cleaning to commence in April 2016
- iii) Purchase of new fixing for tap & extension hose on reel to enable pressure washing of the ramp & toilet cleaning. Quote £49.50

Cem 15/19. Clerks Report - Noted

- i)) Additional Security for shed (Alarm & steel bar) Installed Nov 2015
- ii) Chapel – Gutter clearing – Completed Dec 2015
- iii) Ashgate Lane – Potholes - Contractor repaired Jan 2016
- iv) Chapel Lights – Several bulbs have been replaced by groundsman Feb 2016

Cem 15/20. Correspondence - Noted

- i) The Journal, ICCM News sheet,
- ii) P Warmingham – Letter of thanks for Cemetery workers

Cem 15/21. Date of next meeting – Suggested date 15th June 2016, members to meet at Cemetery gates for annual inspection of Chapel and grounds. Meeting to follow in chapel, all details to be confirmed following the forthcoming election for new Council.

Chairman.....

Dated.....