

CEMETERY COMMITTEE MINUTES OF THE MEETING

22nd June 2016 10.00 a.m. at Ashgate Lane Cemetery, Wetheral

Following the Annual Cemetery Inspection by members

PRESENT

Cllr D Hughes Cllr G Round Cllr M Strickland

Also present R Nemeth

Cem 16/01 Appointment of Chairman – Resolved to appoint Cllr D Hughes as the Chairman for the ensuing year.

Cem 16/02 Apologies for absence – Apologies were received and accepted from Cllr Higgs

Cem 16/03 Minutes – Resolved to approve the minutes of the meeting held on 2nd March 2016 previously circulated and signed as a correct record.

Cem 16/04 Cemetery Maintenance - problems which require attention

- i) Chapel Cleaning – To note Eric's Cleaning services have completed the cleaning of the Chapel and windows. **Resolved** - Decoration to be reviewed in 2017, amend 10 year plan to 2017/2018.
- ii) Lighting in Chapel – Two lights in chapel require attention **Resolved** Clerk to organise repairs
- iii) During walkabout it was noted 3 trees required attention **Resolved** Clerk to request quotes for cutting back 2 adjacent to path & one large tree which requires cutting back.

Cem 16/05 Woodland Burial Ground – resolved –

- i) Clerk to organise annual grass cutting in Woodland burial ground
 - ii) Clerk to order 16 markers for new woodland burial area sections (2 x 8) (Bluebell Ward)
 - iii) Clerk to arrange Bluebell ward marking Two sections to be marked out for future use.
- Resolved** – Only one tree to be allowed in centre of each section (ie 1 tree per 8 burials) Tree to be taken from Council list of trees and chosen by Council. Bulbs and wild flowers seeds may be planted by families on graves should they wish.
- iv) Clerk to arrange cutting of grass path area surrounding the woodland tree planting area
 - v) Clerk to arrange area in tree planted area as temporary bund for groundsman.
 - vi) **Resolved** – The area to extend the traditional cemetery is being cut but requires groundwork to level Clerk to organise work. It was felt after discussion with the groundsman that a road would not be necessary, an extension of the existing path was sufficient. 10 year plan to be amended to reflect this.

Cem 16/06 Cemetery Mapping – Resolved – Atlantic Geomatics have completed their survey, staff will require training over the future months.

Cem 16/07 Members reviewed 10 Year Plan - Resolved to make amendments as follows:-

- i) Chapel decoration to be considered 2017/18
- ii) Remove Ground works / drainage in proposed new cemetery extension- It was felt this was not necessary but to be reconsidered after winter rainfall at the March 2017 meeting.
- iii) Mapping of all areas to be completed by Atlantic Geomatics, timescale undecided as yet.
- iv) Change New Access road to extend existing path into Woodland area for new traditional burial section.

Cem 16/08 Cemetery Expenditure – Noted that no concurrent grant was to issued in 2016 and would not be given in future years. Clerk has allowed for this in future budgets.

- i) Atlantic Geomatics Mapping - £4064.00 (2015 price full service, this price is reduced to £2000 with Council logging information required.
- ii) Woodland Burial Ground – Marking of 2nd Section included in the 2016/17 budget.

Cem 16/09 Summary of Interments – Noted increase in Woodland burials year on year and a reduction in traditional burials.

Cem 16/10. Correspondence

- i) The Journal, ICCM News sheet,

Cem 16/11 Proposed date of next meeting –19th October 2016, 10.00am to be confirmed at later date

Chairman.....

Dated.....