

**CEMETERY COMMITTEE
MINUTES OF THE MEETING
2nd November 2017 10.00 a.m. at Ashgate Lane Cemetery**

PRESENT

Cllr D Hughes (Chairman)
Cllr G Round, Cllr I Evans, Cllr S Higgs, Mick Frost

Cem 17/01 Apologies for absence – Apologies were received and accepted from Cllr J Searle.

Cem 17/02 Minutes – **Resolved** To approve the minutes of the meeting from 31st January 2017.

Cem 17/03 Appointment of Cemetery Caretaker/Groundsman
Mick Frost was introduced to members.

Cem 17/04 Cemetery Maintenance

- i) Chapel decoration – **Resolved** that decoration can go ahead in March-April 2018, but the costs will be in the following financial year. A deep clean including the roof rafters and windows is also needed. Quotes to be obtained. Discussed changing to a lighter colour but keeping the lower part of the walls darker to minimise scuffing/damage.
Doors need to be stained – **Resolved** The Groundsman could do this as part of his winter programme.
- ii) Maintenance to shed weatherboard – **Resolved** No longer needed as the Groundsman has already fixed this.
- iii) Stonework to cemetery entrance pillar and paving slabs – **Resolved** To obtain additional quotes as Askins & Little were very expensive. Cllr. Higgs suggested Steve Mattinson, who advertises in the parish magazine. Cllr Evans suggested asking local funeral directors about what might be possible.
- iv) Road outside main gate – **Resolved** to continue to top up the gravel, as this is the first impression people get of the cemetery.
- v) Weeds in formal cemetery – weeds have been a problem and costs on weedkiller were high this year, but this should be more under control now that the gravel has been topped up.
- vi) Flower containers inside entrance gates – **Resolved** to source some suitable containers for floral displays. These need to go on the gravel path rather than the grassy area, and should be small enough not to obstruct vehicle access/turning.
- vii) Chapel bell – Cllr Higgs suggested the bell should be checked every five years to make sure it's safe and maintained. **Resolved** to contact roofer for quote.
- viii) Ivy at entrance pillars – **Resolved** that the Groundsman will remove the ivy over winter, to prevent damage to the stonework.

Cem 17/05 Woodland Burial Ground

- i) Mapping the 2nd section of Woodland Burial area - **Resolved** Cllr Hughes and the Groundsman will plot the layout over the winter. The Groundsman and the Assistant Clerk will create an overlay transparency of the tree locations.

- ii) **Resolved** To allocate money to fill in gaps in the hedge dividing the woodland and the formal extension.

Cem 17/06 Traditional Burial Ground - Resolved To make Ward 5 Row D (next to the hedge) ashes-only burials, with the exception of 17 which is already sold and will be a full burial.

Cem 17/07 Review 5 Year Plan

Spreadsheet is attached.

Cem 17/08 Cemetery Mapping

Cllr Hughes reported to members that Atlantic Geomatics are inputting the data and have made good progress. Records have been scanned and photos taken of the headstones. In time, the Woodland cemetery could be added, once the new layout is done. Cllr Hughes and the Clerk will attend a training course in the coming months.

Cem 17/09 Wildlife Project/Woodland Nature Walk

Resolved To proceed with the project. Members were unanimously in favour. Details such as the layout and paths to be worked out. The first phase will involve clearing a central area and putting two benches in place, with a further two in future financial years. A large part of the work can be done as part of the Groundsman's winter programme, such as clearing branches and creating wildlife habitats. An interpretation panel will be sited when the project nears completion.

Cem 17/10 Correspondence

- i) The Journal ICCM

Cem 17/11 Date of next meeting –

Resolved - Cllr Hughes requested an earlier meeting than normal, in April 2018. Date to be confirmed closer to the time.

Chairman.....

Dated.....