

CEMETERY COMMITTEE MINUTES OF THE MEETING
31st January 2017 10.00 a.m. at Wetheral Village Community Hall.

PRESENT

Cllr D Hughes (Chairman)
Cllr G Round Cllr R Nemeth Cllr J Melrose-Woodman

Cem 16/12 Apologies for absence – Apologies were received and accepted from Cllr J. Searle

Cem 16/13 Minutes – Resolved Clerk authorized to amend the minutes of the meeting held on 19th October 2016 previously circulated. Following consultation regarding the future planting of trees in the new Woodland Burial plots, as the marker posts are to be in the centre of the burial plots, members agreed there would be 1 tree at the head of each double burial plot after the final burial (unless cremated remains) Chairman signed the minutes as a correct record.

Cem 16/14 Appointment of Cemetery Caretaker/grounds man- Resolved

- i) Members noted the new Cemetery Grounds man, Michael Frost had been appointed starting week 1st February 2017.
- ii) Members considered Saturday burials/Bank Holiday/Weekend Working – **Resolved** – No burials would take place in future over the weekend. Clerk to amend the Cemetery Regulations and inform the local undertakers.

Cem 16/15 Cemetery Maintenance – Resolved -

- i) Chapel Decoration – Clerk to meet with members to consider if decoration required in 2017. Proposed date 12th April 10.00 at Cemetery
- ii) Cemetery Fees – Charges are due for review – **Resolved** Clerk to seek comparisons and discuss and changes with Chairman for approval at the Full Council Meeting prior to 1st May 2017.

Cem 16/16 Woodland Burial Ground –

- i) Mapping the 2nd section of Woodland Burial area -**Resolved** - Chairman to meet with

Clerk in April to discuss availability of land space for future burials in new sections. Mapping to be considered after this date towards the end of June.

- ii) **Resolved** – Minutes of previous meeting amended as stated above after consideration–

Amend Resolution 16/05 (iii)

c) Members to consider Tree Planting as it has been brought to our attention that the marker posts will be in the centre of the 8 section plots, therefore members should consider 1 tree per double grave space at centre top of each double burial site. (As per attached drawing)

- iii) **Marker Posts** – It was noted that some of the new marker posts were cracked – **Resolved** - Clerk to contact supplier.

- iv) **New bund in Woodland** - Members considered a request to the Finance Committee - **Resolved** – Clerk to speak with the new grounds man prior to the October meeting for his view regarding a suitable location. It was agreed that this would be necessary in the future and it would be preferable to locate a new bund adjacent to the access lane to allow for ease of access for emptying.

Cem 16/17 Traditional Burial Ground

i) **Tree Maintenance** – Northern Tree Services – have completed the work requested to the 3 trees highlighted at the walkabout, at a cost of £875.

ii) **Tree Maintenance adjacent to Summerfield to rear of chapel** – Northern Tree services have been asked to survey and report back with quote for any required work.

Cem 16/18 Review 10 Year Plan – Resolved

i) To have a 5 Year Plan with a review of the existing woodland trees to be undertaken 2019/20.

ii) Clerk advised members of the use of burial orbs as a way of marking plots, this was deferred until the next meeting to consider the alternatives.

iii) Deferred consideration of using a student to locate and mark existing plots in Woodland, with stakes.

Cem 16/19 Cemetery Mapping – Atlantic Geomatics

The Clerk and Cllr Hughes have attended a training course, action plan to be produced for the data input.

Cem 16/20 Correspondence

i) The Journal ICCM

Cem 16/21 Date of next meeting –

Resolved - 12th April Cemetery Visit (Clerk & Chairman and any members who wished to attend)

21st June 2017, 10.00am for Annual Cemetery walkabout of Committee.

17th/18th October 7.30pm for next Cemetery Meeting date TBC.

Clerk advised any member unable to attend the above cemetery visits can be shown around at a more convenient time, by contacting the office, should they wish.

Chairman.....

Dated.....