

Wetheral Parish Council

Minutes of the meeting of the Finance and Grants Committee held on Wednesday 16th November 2016 at 9.30am.

Chairman; Cllr Dodd

Present:

Cllr Hughes

Cllr Searle (sub for Cllr Poole)

F&G 21/16 Apologies

Apologies were given and accepted from Cllr Poole & Cllr Pattinson. No apologies were given by Cllr Bainbridge.

F&G 22/16 Declaration of Interest

All members declared an interest in item 10 – Precept setting.

F&G 23/16 Request for Dispensation

No requests for dispensation were made.

F&G 24/16 Minutes of the Finance & Grants Meeting of September 21st 2016.

Resolved to authorise the Chairman to sign the minutes of the meeting held on September 21st 2016 and that they were confirmed as a true and accurate record.

F&G 25/16 Financial Review

Resolved to receive the financial review

(i) Current Account	£62,191.16
Deposit Account	£ 0.00
Gratuity Account	£ 0.18
Cumberland BS	£ 6,000.00
Barclays Bank	£68637.94

Balance at the bank £126,866.30 (Inc. outstanding payments and receipts)

(i.i) **Resolved** to amend the bank mandate to one authorized signatory to allow electronic banking transactions to be made (Financial Regulations 5.5 d. & 5.6). Cheques will require two signatories.

Accounts – Barclays- 63837629

23384225

(ii) **Resolved** to receive the Financial summary and forecast to date for 2016-7.

(iii) **5-year plan update; Resolved**

a.2016-17

Remove £2000 goal posts

Add £2000 Cemetery equipment

Add £1080 under fixed costs for cemetery caretaker overlap.

Noted all the drainage costs at Scotby may be in this years- currently £27,851 is allocation 2017-18.

b. 2017-18

Remove £15000 from WonE play area

Reduce Cemetery equipment to £3,000

Reduce Scotby Pavilion to £30,000

Reduce contingency to £10,000

Add £7500 for Wetheral field drains. (approx.)

c. 2018-19

Increase Scotby Pavilion to £90,000
Add £5000 for WoE play area
Add £400 chapel decoration

d. 2019-2020

Add £20,000 Down-a-Gate Play area

F&G 26/16. Auditors Report

Resolved to accept the Internal Auditors Report of 5th October 2016 and recommendation made therein.

Specifically

- (i) Re-evaluate the assets including requisitions and depreciation. **Resolved** to depreciate assets in the following manner- 50% year 1, 2,3,4,5 – 12.5%
- (ii) Computer security/ passwords; Resolved for Clerk to produce a list of passwords as Financial Regulation. 6.11
- (i) Noted that the method in which the council produces its accounts will change to Income/Expenditure for year ending March 31st 2017.

F&G 27/16 Community Plan

Meeting arranged with Red Research – Tuesday 22nd November 2016; cost £2,600 plus the mailing costs. Include £3,600 in the 5-year plan for 2017-18.

F&G 28/16 Playing Fields

(i) **Resolved** to produce a 5- year plan for the parish playing fields;

a. Wetheral

Recommended; MUGA, play/adult exercise equipment, outdoor furniture.

b. Scotby

Recommended; Build a new Pavilion- eco-friendly, fence for the play area, create a car park and fence. Sign for the front gates reminding dog walkers to keep them on a lead on the play area.

c. Cotehill

Recommended; improvements to the play area & playing field. Cllr Dodd to view the sites in Cotehill.

F&G 29/16 Committee Submissions

Resolved to recommend the inclusion of the following submissions;

(i) **Rights of Way**

SID – solar powered with data logger; Clerk to contact County Highways to discuss its installation on light posts, 1 @ £3,000.

Bench around the tree for Gt Corby £750

Notice boards – Cllrs to be asked to inspect the notice boards and report on location and condition of the parish notice boards. £3000.

Moving the WWI memorial plaques £500

Tesco bus shelter - £280.

Sign for the washbeck directing car parking -£300

Fixed costs – increase Cotehill playing field to cut each week in the season (£?) and add Cumwhinton play area cutting- £570, ongoing maintenance of the Strand, Aglionby £1,000.

(ii) **Cemetery Committee**

Top soil for the extension- £2100
Woodland grave markers - £1900
Extension paths - £1000
Yew hedge infill £150

Fixed Costs- Ashgate lane- top up and holes £400, tree maintenance and inspection £200, additional cutting of the extension £100, gravel for paths, uniform & protective clothing £175, mower service £400.

F&G 30/16 Precept

- (i) **Resolved** to recommend to the full council a Precept of £142,500.00 is requested from the District Council for 2017/18. (refer to the 5-year plan for detail).

Signed Chairman

Date of the next meeting TBC.