

Wetheral Parish Council

Minutes of the meeting of the Finance and Grants Committee held on Wednesday 29th June 2016 at 9.30am.

Chairman; Cllr Dodd

Present:

Cllr Pattinson

Cllr Hughes

Cllr Poole

Cllr Higginbotham (sub for Cllr Bainbridge)

F & G 01/16 Appointment of Chairman

Resolved to appoint Cllr Dodd as the Chairman of the Finance & Grants Committee for the ensuing year.

F&G 02/16 Apologies

Apologies were given and accepted from Cllr Bainbridge.

F&G 03/16 Declaration of Interest

Cllr Hughes declared and interest in items involving the Hartley Trust.

F&G 04/16 Request for Dispensation

No requests for dispensation were made

F&G 05/16 Minutes of the Finance & Grants Meeting of April 20th 2016.

Resolved to authorise the Chairman to sign the minutes of the meeting held on April 20th 2016 and that they were confirmed as a true and accurate record.

F&G 06/16 Financial Review

- (i) **Resolved** to receive the balance at the bank dated 21st June 2016.

Current Account	£24,1245.68
Deposit Account	£149,300.01
Gratuity Account	£3,176.27
Cumberland BS	£6,000.00
Total in the bank	£181,803.35 (outstanding banking and payment)

- (ii) **Resolved** to receive and accept the financial summary to date for 2016-17. The forecast indicates an out turn of £68,051, grant funding will be applied for to raise this to the 75,000 end year target

F & G 07/16 Five-year plan expenditure/ Projects

- (i) **Resolved** to update the 5-year plan;
- a.** To include a rolling forecast on the five-year plan.
 - b.** To add a contingency of £500 each month for unexpected expenditure.
 - c.** To reviews the colour coding – pastels? .
 - d.** To amend finger posts expenditure to £900 and to reduce the benches to £600. (making no change to the bottom line)
- (ii) Public Contracts Regulations 2015 – Members were informed that there would be implications going forward on all expenditure over £25,000 and that

Contract Finder must be used, this is to ensure transparency. We believe it is a very complex process.

(iii) Members were update on current projects;

- a. Field drainage, Scotby- **Resolved** to appoint Danvic Turf Care (pitch specialist) to install the pitch drainage/ levelling of the Scotby playing field. Clerk to contact the contractor for his advice as to when would be the best time to undertake the work and his availability. Clerk to report at the next full council meeting.
- b. Pavilion- Scotby, Cllr Hughes reported to members that there had been a meeting of the users and it was agreed that the project may be phased, with the internal initially; new kitchen/serving area and Clubroom, followed by an extension to provide changing rooms with showers, ref/umpire room and storage later. Grant funding would be required to support this project as the £15,000 allocated would not be sufficient. An offer has been made from a local architect to draw up the plans. (Cllr Hughes to liaise)
- c. **Resolved** to manage the installation of the new swings at the Down-a-Gate Community Centre. The Parish Council would receive a grant of £10,000 from the Thomas Graham Educational Trust.
- d. **Resolved** to authorise the payment of the deposit £4352.70 for the swings, now due to allow installation prior to the school holidays. This will be reimbursed from c) above

F&G 08/16 Grants and Donations to be considered;

Hartley Trust £610 for repairs to existing equipment following inspection. **Resolved** to defer consideration as the committee have applied elsewhere for grant funding.

F & G 09/16 Expenditure Requests from Committees

- (i) **Resolved** to purchase a litter bin for the Cumwhinton play area, £300.
- (ii) Renovation of finger post – Scotby- allocated £600, actual cost £850, Noted grant funding of £600 has been secured, there is no requirement to vire funds.
- (iii) Tree works in the cemetery – budget £600 for February 2017, **Resolved** to bring forward the expenditure to undertake the work now. Cost to be obtained and Clerk to report at the next full council meeting.
- (iv) **Resolved** to purchase weed killer for the extension to the traditional cemetery to kill the weeds/wild flowers.
 - (iv) Unplanned expenditure since the agenda was issued;
 - a. Ashgate Lane flood damaged, drains blocked and surface dressing washed away exposing the sub base. Clerk to update members at the full council.
 - b. Ferry Landing flood damage, large craters formed due to severe flooding. Members were informed that the County Council were inspecting this site today and there was a request for the Parish Council to contribute.

F&G 10/16 Wetheral Standing Orders

Resolved to recommend to full council the acceptance and adoption of the Councils standing orders in accordance to the revised financial regulations. (This includes all of the amendments agreed at the last meeting and the Public Contracts Regulations 2015)

Chairman

Date of the next meeting Wednesday 21st September 2016

At this meeting budget planning for 2017-18 will be discussed in preparation for the Precept request.