

Wetheral Parish Council

Minutes of the meeting of the Finance and Grants Committee held on Wednesday 27th April 2017 at 9.30am.

Chairman; Cllr Dodd

Present:

Cllr Hughes
Cllr Searle (sub for Cllr Poole)
Cllr Bainbridge
Cllr Higginbotham
Cllr Pattinson

F&G 31/16 Apologies

Apologies were given and accepted from Cllr Poole.

F&G 32/16 Declaration of Interest

No declarations were made.

F&G 33/16 Request for Dispensation

No requests for dispensation were made

F&G 34/16 Minutes of the Finance & Grants Meeting of November 16th 2016.

Resolved to authorise the Chairman to sign the minutes of the meeting held on November 16th 2016 and that they were confirmed as a true and accurate record.

F&G 35/16 Financial Review

i) **Resolved** to receive the balance at the bank dated 31st March 2017.

Current Account	£31343.79
Deposit Account	£63105.88
Cumberland BS	£6000.00
Total in the bank	£59,918.84 (outstanding banking and payment)

(ii) **Resolved** to receive the Financial summary to year ending March 31st, 2017.

- a. **Resolved** to increase the reserves to up to 75% of the Parish Precept. Increase £10,000 over the next two years.

F&G 36/16 Grants and Donations to be considered;

(i) Donations for the upkeep of the church yards;

- a. St Johns Church, Cotehill
- b. Our Lady St Wilfred, Warwick Bridge
- c. St Leonards, Warwick on Eden
- d.) All Saints Church Scotby

Resolved to grant £250.00 to each church for the upkeep of the church yards.

(ii) **Resolved** to donate £50.00 to All Saints Scotby for the power supply for the Christmas lights.

(iii) **Resolved** to approve a grant of £1000.00 to Down-a-Gate Community Centre for new play equipment. (£5000 s106 paid for the remainder credited to the Councils bank)

F&G 37/17 Annual Review

- i) **Resolved** to receive the internal auditors, report and accept the recommendations made therein, in particular;
 - a. The signing of the bank statements shall be included as an item on the full council agenda, each month.
 - b. Cllr Higginbotham was nominated to verify the bank reconciliation quarterly.
 - c. Job evaluation for the Clerk- costs to be obtained to undertake the evaluation by an external person.
- ii) **Resolved** to accept and approve the Councils bank standing orders and direct debit payments.

F&G 38/16 Legal

- i) **Resolved** for the Clerk to produce a summary of all legal agreements/easement of a similar nature to the request from Mr. & Mrs. Atkinson and to arrange a meeting with them, Cllr Higginbotham & Higgs.
- ii) Pumping station – **Resolved** to enter into a legal agreement with WCA Ltd for the pumping station, Wetheral playing field. Clerk to make the arrangements and to include a clause for exceptional damage as a fault of one party. Service & maintenance shared 50/50.
(Noted one pump has been replaced and there are issues with the pump installation. Costs may be associated to this)
- iii) **Resolved** to receive the Governance and Accountability for Smaller Authorities in England (March 2017)
- iv) **Resolved** to recommend to the full council that a lease for the adjacent field next to the Scotby Playing field for development and car parking be arranged. (10 years)

F&G 39/16 Expenditure Items

- i) **Resolved** that expenditure relating to the recruitment of an Assistant Clerk will be incurred for advertising and also an overlap with the current Assistant Clerk.
- ii) Notification from Midshire – Photocopiers, none renewal of support contract effective 01/07/17. Noted, to review the position if the photocopier breaks down with an alternative method of copying using an A3 printer.
- iii) **Resolved** to research alternative website providers due to lack of contact with current provider asap.
- iv) **Resolved** to redecorate the Cemetery chapel as planned for early next financial year.
- v) Woodland mapping for the installation of the new markers not required.
- vi) Scotby field. **Resolved** to allocate £3500 towards the creation of a car park.
- vii) Scotby Pavilion planning application. - Plans will be displayed in Scotby village hall and resident comments will be invited. The plans will be presented to the Council at the Annual meeting.
- viii) Scotby – **Resolved** to include the purchase of football goals and artificial cricket square in the Scotby Project.
- ix) Wetheral – **Resolved** to purchase football goals, WPFA to contribute once funds are raised.
- x) **Resolved** to purchase a speed gun from the Speed Indicator budget.
- xi) **Resolved** to include the data input and photography for the Cemetery mapping in the plan. To be carried out by Atlantic Geomatics. (Originally this

was to be carried out by Cllr Hughes & the Clerk however the amount of work was underestimated).

F&G40/16 Five-year plan expenditure/ Projects

- (i) Members were updated on the 5-year plan.
- (ii) Scotby Field Project- **Resolved** to include all expenditure including sports equipment, car parking and fencing not just the Pavilion.
- (iii) **Resolved** - Clerk to update the planned expenditure following the decisions made at this meeting. To be available for the full council meeting.

Next meeting June 2017 TBC