

Wetheral Parish Council

Minutes of the meeting of the Finance and Grants Committee held on Wednesday 29th November 2017 at 9.45am.

Chairman; Cllr Dodd

Present:

Cllr Hughes
Cllr Searle (sub for Cllr Poole) Part
Cllr Bainbridge Part
Cllr Pattinson

F&G 11/17 Apologies

Apologies were received and accepted Cllr Poole.

F&G 12/17 Declaration of Interest

None were declared.

F&G 13/17 Request for Dispensation

No requests for dispensation were made.

F&G 14/17 Minutes of the Finance & Grants Meeting of June 13th, 2017.

Resolved to authorise the Chairman to sign the minutes of the meeting held on 13th June 2017 and that they were confirmed as a true and accurate record.

F&G 15/17 Financial Review

Noted to receive the bank reconciliation dated 29th November 2017.

i) Current Account £20,443.19
Deposit Account £103,050.67
Cumberland BS £11,030.04

Balance at the bank £133,844.93

(ii) Noted to receive the Financial summary and forecast to date for 2017-18 Out-turn projected as £84,000 at the end of the year subject to payment of the s106 for Scotby.

Resolved to show the ringfenced funds separately, therefore the true out-turn would be £74,000 as £10,000 is ringfence for the Scotby Village Hall roof.

F&G 16/17 Auditors Report

Resolved to accept the Internal Auditors Report of 1st November 2017 and recommendation made therein.

Specifically noted

A system for monitoring the safety checks for the village playgrounds; **Resolved** to defer to the Rights of Way committee to implement.

F&G 17/17 Expenditure

(i) Submissions made by the Rights of Way and Cemetery Committee for the budget 2018-19 and the 5-year plan, were considered;

a. Additional work required to the Scotby football pitch will be allocated from the Pavilion Project.

b. Rights of Way- **Resolved**

(i) Cumwhinton ditch clearing – members thought that this was too expensive, Clerk to investigate a method removing the need to clear the ditch. E.g. scheme to pipe the water away from the area.

All Resolutions are subject to ratification by the Full Council

Clerk & RFO Sue Tarrant

- -F&GP

Chairman Chris Dodd

- (ii) To include £200 for the directional sign at Scotby.
- (iii) To add a sum for years 4 & 5 for grass cutting.
- (iv) To include £500 for additional equipment required for the Speed watch and £2345 for a mobile speed indicator device with data recording.
- (v) To include £2000 in years 4 & 5 for adult exercise equipment.

c. Cemetery- Resolved

- (i) To sand/buff the entrance pillars and monitor for any further deterioration, instead of replacing the stone.
- (ii) To include a sum for the replacement of the flagstones.
- (iii) Add a sum of £200 annually for Atlantic Geomatics, cemetery records software.
- (iv) Increase the grave digging costs each year by inflation.

(ii) **Resolved** to accept the proposed expenditure for administration/establishment for the budget 2018-19 and the 5-year plan plus adding £500 each year for Scribe software; accounts and planning packages.

(iii) Reporting of the year to date v budget to be shown as actual, not expected budget at the end of the year. Clerk to highlight potential issues. (From April 2018)

F&G 18/17 Precept

- (i) **Resolved** to defer consideration of the precept submission to the District Council for 2018-19 until the report detailing the number of homes is available. Clerk to circulate the information on receipt. The precept will be considered at the full council meeting of 13th December 2017.

F&G 19/17 External Audit

Noted that the appointed External Auditor for the next 5 years will be PFK Littlejohn LLP of London, under the SAAA regulations.

1F&G 20/17 Grass Cutting Contract

Noted the closing date for tenders is 30th November 2017. To be considered at the Full Council meeting. Members suggested that a monitoring system should be introduced, this would be a monthly submission by the contractor indicating the number of cuts in each area.

Next meeting February 2018 (TBC)