

Wetheral Parish Council

Minutes of the meeting of the Finance and Grants Committee held on 6th March 2017 at 9.30am held in the Council Office, Wetheral.

Chairman; Cllr Dodd

Present:

Cllr Round (sub for Cllr Bainbridge)
Cllr Pattinson
Cllr Poole

F&G 21/17 Apologies

Apologies were received and accepted from Cllr Hughes. (No apologies were received from Cllr Bainbridge).

F&G 22/17 Minutes of the Meeting held on November 29th, 2017

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on November 29th, 2017. (E-mailed)

F&G 23/17 Declaration of Interest

None were declared.

F&G 24/17 Request for Dispensation

No requests for dispensation were made

F&G 25/17 Financial Review

(i) Bank Balances of February 27th, 2018

Resolved to receive the bank reconciliation.

Current Account	£15,366.13
Deposit Account	£91,215.01
Cumberland BS	£11,030.04

Balance Reconciliation £117,592.74

(ii) **Resolved** to receive the Financial summary and forecast to date for 2017-18 . Out-turn projected as £110,000.00 at the end of the year. Due to the unspent £48,724.00 on projects & contingency. The carried forward amount should have been £72,220.

(iii) **Resolved** to ensure the earmarked funds and reserves are recorded separately.

(iv) **Resolved** to receive the 5-year plan and make the following updates;

- a. Add a 5th year for the next meeting
- b. All items unspent to be brought forward to the next financial year;

- (i) Reduce Wetheral Playing field drainage to £4000.
- (ii) £5000 extra allocated from the contingency for the Down-a-Gate Community Centre, increasing the grant to £10,000.
- (iii) Aglionby play area project from the contingency and grant funding.
- (iv) Warwick on Eden play area, Cllr Poole to make contact with the current playground committee with regard to the £5000 allocated to it. This may be allocated elsewhere
- (v) Cricket wicket to be installed at Scotby from the Pavilion budget already allocated.

All Resolutions are subject to ratification by the Full Council

Clerk & RFO Sue Tarrant

- -F&GP

Chairman Chris Dodd

- (vi) Cllr Round brought to members attention that the Cumwhinton village hall has major issues with car parking and could this be considered for future funding or request for s106 grants. Clerk to pursue the options.
- c. All other expenditure as; duplicated(allocated annually and unspent), not required, re-estimated will go against the projected balance at the financial year end.

F&G 26/17 Auditors Report

- (i) **Resolved** to accept the Internal Auditors Report of 24th January 2017 and recommendation made therein.
- (ii) **Resolved** to arrange an insurance valuation of all Parish Council assets not only the Club House as recommended.
- (iii) **Resolved** to arrange an insurance valuation every 5th year.

F&G 27/17 Expenditure

- (i) Agreement with Wetheral Community Association Service Level Agreement; **Resolved** to agree in principal, Cllr Pattinson to give final comments at the next full council meeting.
- (ii) To consider the quotation for the service and cleaning of the pumping station. **Resolved** to defer consideration until a further quotation has been submitted.
- (iii) Noted, New play area for Aglionby; there has been interest from residents to develop a play area in the village; Clerk arranging a meeting and obtain quotes from suppliers.
- (iv) Ashgate Lane, lane maintenance, Cllr Round to arrange a meeting with Mr. Hanson of Ashgate Lane to suggest a contribution from all lane home owners for the continued upkeep of the lane and potential improvements.
- (v) Footpath to Wetheral station, resident complaint. **Resolved** for the Clerk to obtain quotes to remove the debris/banking and to improve the surface.

F&G 28/17 External Audit

Noted that the appointed External Auditor for the next 5 years will be PFK Littlejohn LLP of London, under the SAAA regulations. New procedures will be in place.

F&G 29/17 Review of effectiveness of the Internal Auditor

Resolved to approve the effectiveness of the internal auditor review, expected standard.

F&G 30/17 Asset Register and Financial Risk Management

- (i) **Resolved** to approve the Councils Asset register. The register may be re-stated dependent on the insurance valuations. (Min26/17 (ii))
- (ii) **Resolved** to approve the Councils Management of Financial Risk.

F&G 31/17 Section 106 Agreements

- (i) **Resolved** to receive the summary of the 106 agreements pending.
- (ii) **Resolved** contact the CPCA Executive to highlight the current issues with an agreed 106 payment potentially being removed by the District Council and request their support.
- (iii) **Resolved** for the Rights of Way Committee to consider any works necessary on open space within the Wetheral Village Boundary. S106 for Hall Moor Court, this has been allocated to the District Council. E.g. footpaths, car park for the playing field.

All Resolutions are subject to ratification by the Full Council

Clerk & RFO Sue Tarrant

- -F&GP

Chairman Chris Dodd

- (iv) **Resolved** for the Clerk to enquire if the s106 for development of Land at Steeles Bank Wetheral can only be used in Wetheral Village or can it be spent within the whole Parish.

F&G 32/17 Precept

Noted the Councils budget and will be displayed on the Precept leaflet produced by the City Council as it is over £140,000.00

Next meeting April 25th, 2018 TBC