

## **Wetheral Parish Council**

### **Minutes of the meeting of the Finance and Grants Committee held on 19<sup>th</sup> June 2018 at 9.30am held in the Club House, Wetheral.**

**Chairman;** Cllr Pattinson

**Present:**

Cllr Higginbotham

Cllr Hughes

Cllr Poole

**F&G 01/18 Appointment of Chairman**

**Resolved** to appoint a Cllr Pattinson Chairman of the Finance & Grants Committee for the ensuing year.

**F&G 02/18 Apologies**

**Resolved** to receive apologies and approve reasons for absence from Cllr Dodd.

**F&G 03/18 Minutes of the Meeting held on 6<sup>th</sup> March 2018**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 6<sup>th</sup> March 2018.

**F&G 04/18 Declarations of Interest**

None declared.

**F&G 05/18 Request for Dispensation**

None requested.

**F&G 06/18 Financial Review**

(i) **Resolved** to receive the balance at the bank dated 31<sup>st</sup> May 2018.

Current Account        £27,743.40

Deposit Account       £205,810.80

Cumberland BS        £11,030.40

Total in the bank       £244,584.24

Less June expenditure £225,100.89 approximately.

(ii) Reporting financial information to the council from the new system; Clerk to create a simple report to present at every full council meeting, Cllr Hughes to assist.

(iii) **Resolved** to recommend to full council; the Clerk be given the authority to move Councils funds between Barclays Bank account and the Cumberland Building Society Account to ensure the best rate of interest.

(iv) **Resolved** to accept the Internal Auditors report and the recommendations made therein. Specifically;

- a. Cllr Higginbotham, to inspect and sign the banks statements on a ¼ basis.
- b. Cllr Higginbotham, to inspect and sign the bank reconciliation on a ¼ basis.
- c. To defer the Clerk/Assistant Clerks job evaluation to the Personnel Committee.  
Clerk to contact CALC for information for external assessors.

All Resolutions are subject to ratification by the Full Council

Clerk & RFO Sue Tarrant

- -F&GP

Chairman David Pattinson

(v) **Resolved** to accept the insurance valuation for the Council owned premises and to instruct the Councils insurers of the change;  
Wetheral Pavilion £330,000, Wetheral Cemetery Chapel £360,000 & Scotby Village Hall £760,000.

#### **F&G 07/18 Five-year plan expenditure/ Projects**

- (i) Members received an update on the 5-year plan;
  - a. Add 5<sup>th</sup> year 2022/23
  - b. Include 17/18 actual expenditure on the tables.
  - c. Add contingency to both budgets of £500 annually.
  - d. Cemetery, fund reallocated for path top-up, added toilet cleaning and bund clearing. Grave levelling, it was suggested to use sand in the spring rather than remove the turf and backfill.
  - e. Rights of Way, sum to be added for playground maintenance, Station footpath- Parish Council not to progress the resurfacing unless supported with a s106 grant. Benches required on Plains Rd & Warwick on Eden, not to offer to pay for the bollards at the Ferry Landing – progress with the County Council.
- (ii) Current projects considered;
  - a. Aglionby Play area- **Resolved** to allocate £5000 in 2019/20 for the play area. Clerk informed members that the land is not available to purchase.
  - b. Warwick on Eden Play area; **Resolved** to approve the grant of £5000 for a table tennis table and Petanque court, Parish Council to place the orders. This was already in the plan for 18/19.
  - c. Scotby village hall roof- condition survey to assess the requirements to repair/replace. **Resolved** to obtain quotes to replace the boiler house roof asap. Forward planning required for the replacement of the main hall roof with structural supports, Clerk to obtain costings.

#### **F&G 08/18 Grants and Donations considered;**

- a. Great Corby village hall towards a new boiler, estimated cost £2200. **Resolved** to award £1000 towards the replacement boiler.
- b. Down a Gate Community Centre review of the payment schedule; request for the payment of £15,000 to be made in year 1, currently phased over 3 years. **Resolved** to award £10,000 with the further £5000 considered later in the year. Clerk to request more detailed accounts as members are aware of other contributions from funders not listed.
- c. Church yard maintenance grants; St Johns, Cotehill, All Saints Church, Scotby, Our Lady St Wilfrid & Wetheral PCC for St Leonards, Warwick on Eden. **Resolved** to donate £250 to each church yard, the same as previous years.
- d. Village hall grant applications made to the Carlisle Parish Council Association. Funding has been reduced substantially and the criteria amended; this has affected some of the Parish Village Halls. **Resolved** to contact the Cotehill Village hall committee to confirm their contribution to the purchase of new tables. (noted 20% contribution due to limited funds) with a provisional sum of £500 allocated.

#### **F&G 09/18. Expenditure to be considered**

- (i) Cemetery expenditure following the last meeting- Discussed Item F&G 07/18
- (ii) Rights of Way.- Discussed Item F&G 07/18

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(iii) **Resolved** to refer consideration of the Assistant Clerks salary for additional duties to the Personnel Committee.

**F& G 10/18Service Level Agreement**

**Resolved-** Cllr Pattinson to meet with David Stephenson ( Chairman, Wetheral Village Hall) to discuss the Service Level Agreement.

Next meeting September 25<sup>th</sup>,2018

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Chairman David Pattinson