

## **Wetheral Parish Council**

### **Minutes of the meeting of the Finance and Grants Committee held on 6<sup>th</sup> November 2018 at 9.30am held in the Council Office, Wetheral.**

**Chairman;** Cllr Pattinson

**Present:**

Cllr Higginbotham

Cllr Hughes

Cllr Poole

#### **F&G 10/18 Apologies**

**Resolved** to receive apologies and approve reasons for absence from Cllr Dodd.

#### **F&G 11/18 Minutes of the Meeting held on 19<sup>th</sup> June 2018**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 19<sup>th</sup> June 2018.

#### **F&G 12/18 Declarations of Interest**

None declared.

#### **F&G 13//18 Request for Dispensation**

None requested.

#### **F&G 14/18 Financial Review**

(i) **Resolved** to receive the balance at the bank dated 31<sup>st</sup> October 2018.

Current Account        £19,851.60

Deposit Account       £94,478.70

Cumberland BS        £33,106.30

Total in the bank       £185,743.20

Less November expenditure balance £170,404.37

(ii) **Resolved** to change the reporting format to include a line for ring fenced expenditure.

(iii) **Resolved** to plan for a reserve of £95,000, at the end of the financial year. It was suggested that the non-ring-fenced reserve fund should be transferred to the Council Cumberland Building Society Account at the end of the financial year.

#### **F&G 15/18 Five-year plan expenditure/ Projects**

- a. Warwick on Eden Play area; **Resolved** for Clerk to update the final cost of this project, any remaining funds will be used towards the purchase of an outdoor table tennis table.
- b. Noted - Scotby village hall roof- repairs made by Dixon & Taylor (boiler house roof)
- c. **Resolved** to remove the £5000 allocated for 2019-20 from the budget as £15,000 is currently earmarked. (Estimated cost of the rear hall roof £20,000)
- d. **Resolved** to write to the Chairman of Scotby Village Hall requesting a contribution towards the roof repairs of approx.£5000. (Planned for 2022)
- e. Members received an update on the S106 monies  
App 17/0131 - £30,524, delayed due to Developers financial issues  
App 15/0886 -£92,303, very specific for use in Wetheral village, **Resolved** to defer further discussion, until confirmation of the final trigger for payment and the time limit on spending the fund.

All Resolutions are subject to ratification by the Full Council

Clerk & RFO Sue Tarrant

- -F&GP

Chairman David Pattinson

### **F&G 16/18 Internal Auditors Report**

- (i) **Resolved** to receive the Internal Auditors report of 10<sup>th</sup> October 2018 and accept the recommendations therein.
- (ii) Clerk to request copies of the inspection sheets from the Parish Playground Committees on a monthly basis, this will be noted on the Councils Risk Assessment.

### **F&G 17/18 Expenditure & Income to consider in respect of budgeting.**

- (i) Cemetery- To be added, a cost for mapping the Woodland Cemetery by Atlantic Geomatics when confirmed.
- (ii) Rights of Way- To add Christmas lights, a Christmas tree for Scotby village and a 2% rise year on year.
- (iii) **Resolved** to remain on the current telephone system, not to move to a Cloud based system.
- (iv) Noted that the Allotment rent will be paid directly to the Methodist Church by the allotment holders at Wetheral not by the parish Council.
- (v) **Resolved** to approve an annual IT support package; includes cloud backup, security and e-mail @ £32.88 per month.
- (vi) Cumbria County Council working together; **Resolved** to defer consideration until further information is available.
- (vii) Noted an increase in office rent in line with the agreement. ( Rent review in line with retail index) Increased by £400 per annum.
- (viii) Trees
  - a. **Resolved** to prune two trees on Wetheral Playing fields (2 large branches came down in the last storm) cost of £650. Clerk to investigate the ownership of the hedges bounding with other landowners at both Wetheral and Scotby Playing Fields.
  - b. Tree survey, recent advice from LCAS is that the tree survey must be carried out every 3 years not five and that high-risk trees should be inspected more frequently e.g. tree next to a bus shelter. **Resolved** to include a budget of £1000 at a frequency of 3 years. ( add to ROW)

### **F&G18/18 Precept**

**Resolved** to recommend to the full Council that it submits a Precept request to the District Council of £148,000 for the financial year 2019-20. It was estimated that taking account of likely new house numbers, that this would result in an increase in precept per dwelling of 1.5%.

Next meeting February 2019.

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Clerk & RFO Sue Tarrant

- -F&GP

Chairman David Pattinson