

Wetheral Parish Council

Minutes of the meeting of the Finance and Grants Committee held on 8th June 2021 at 9.30am held in the Wetheral Village Community Hall, Wetheral, adhering to social distancing measures.

Chairman; Cllr Pattinson

Present:

Cllr Higginbotham
Cllr Hughes
Cllr H Hughes
Cllr Dobson

F&G 01/21 Appointment of Chairman

Resolved to appoint Cllr Pattinson as Chairman for the Finance & Grants Committee for the ensuing year.

F&G 02/21 Apologies

Resolved None all in attendance.

F&G 03/21 Minutes of the Meeting held on 4th November 2020.

Note this meeting was not held.

F&G 04/21 Declarations of Interest

Cllr D Hughes declared an interest as a member of the Hartley Trust.

F&G 05/21 Request for Dispensation

None requested.

F&G 06/21 Financial Review

Resolved to receive the balance at the bank 31st May 2021.

Current Account	£51,535.25
Deposit Account	£147,826.13
Cumberland BS	£38,238.54
Total in the bank	£215,360.84 (in outstanding banking and payments)

(Noted the reserves need to be increased to at least £115,000)

(ii) **Resolved** to accept the Internal Auditors report and the recommendations made therein. Audit 12th May 2021. Specifically

- a. Cllr Higginbotham to arrange the inspection of the bank statements and accounts quarterly.
- b. Risk Assessment – This includes the new Pavilion at Scotby, insurance is as built value. **Resolved** to recommend to full council that the pavilion is valued by Walton Goodland for an insurance assessment.
- c. **Resolved** to recommend to full council that the Council owned premises are valued every 5 years for insurance purposes.

(iii) **Resolved** to transfer a sum £50,000 (fifty thousand pounds) to the Councils Cumberland Building Society 30-day notice account. **Resolved** to recommend to full council that any future transfers to this account are authorised at its meetings.

F&G 7/21 Expenditure/ Projects

- a. Scotby Pavilion- expenditure to date.
- (i) Overspend expected on the project approximately £30-35,000. Architect meeting with the main contractor to review the costs to dates as there appears to be anomalies and charging irregularities.
 - (ii) Noted that building handover will not proceed until the final costs have been agreed and payment of electricity charges for the build period has been made.
 - (iii) **Resolved** to recommend to full council that a request is made to the Scotby Village Hall Committee & WPFA for a significant contribution from the COVID-19 relief grants paid to them as tenants of Council owned buildings to meet part of the shortfall.
 - (iv) **CWMET-** issues with the Grants Administration process and delays. **Resolved** to contact the Grants manager informing her that a formal complaint will be made unless the grant offer is made based on the application information previously submitted.
 - (v) A suggestion was made to apply to the Thomas Graham Educational Trust. Cllr Pattinson to follow up.
 - (vi) **Resolved** to delay all other exceptional expenditure items for the pavilion until further funds have been raised; fencing, security alarm & landscaping etc.

b. Current Projects update received.

- (i) The Strand Restoration Project- 2400 plug plants are due to be planted next week, Spanish Blue bells have been removed, these will be replaced with native bulbs & the pond should be clear of algae. A request was made for additional items; pathway and items of interest for children as examples. To be considered at the next meeting, in preparation for the budget 2022-23.
 - (ii) **Resolved** to retain the temporary printer as the charge is for print only including maintenance. (Approx. £21 per month)
 - (iii) **Resolved** to confirm the Councils insurance arrangements based on a five-year period to obtain maximum discount.
 - (iv) Queen Elizabeth II, Jubilee 70, specific expenditure items to be determined for consideration at the next meeting. Clerk to obtain costings for, notice boards, bulbs, trees and re-printing the jubilee footpath maps. (Village notice boards and facebook to be used to promote the next J70 meeting encouraging community participation)
- All playing field committees to be made aware of the possible community events which may take place on the fields 2nd – 5th June 2022.

F&G 8/21 Budget Items

- (i) Lych Gate roof repairs, Holy Trinity & St Constantine Church Wetheral. **Resolved** to appoint M Turk as contractor, Clerk to arrange.
- (ii) Interpretation panel – Warwick Bridge- **Resolved** to defer as part of the Jubilee 70 projects.

(iii) Outdoor table tennis **Resolved** to defer as part of the Jubilee 70 projects.

F&G 9/21 Grants and Donations to be considered;

a. **Resolved** to donate £250 towards the upkeep of the Church yards of the Parish;

(i) Our Lady, Warwick Bridge.

(ii) St Johns, Cotehill

(iii) St Leonards, Warwick on Eden.

(iv) All Saints, Scotby.

F&G 10/21 Direct Debits & Standing Orders

Resolved to review and authorise the Councils direct debits & standing orders. (Accountability & Governance 2015), minor amendments made.

Next meeting – September 2021.