



Wetheral Parish Council
Wetheral Village Community Hall

Wetheral, Carlisle ,CA4 8HE

Telephone (01228) 561687

E Mail: clerk@wetheralparishcouncil.org.uk

4th May 2022

Dear Councillor

You are summoned to attend a Meeting of the Parish Council to be held on **Wednesday 11th May 2022 in Wetheral Village Community Hall, Wetheral commencing at 7.30pm or following the Annual Meeting with Electors which commences at 7.00pm.**

Yours faithfully

Sue Tarrant
Clerk to the Council

If you are unable to attend please let me know.

AGENDA

- 1. Election of Chairman**
To elect a Chairman of the Council.
- 2. Declaration of Acceptance of Office**
To receive the Chairman's Declaration of Acceptance of Office of the Office of Chairman.
- 3. Appointment of Vice Chairman**
To appoint a Vice Chairman of the Council.
- 4. Declaration of Acceptance of Office**
To receive the Chairman's Declaration of Acceptance of Office of the Office of Vice Chairman
- 5. Members Declaration of Acceptance of Office**
To determine the acceptable date to allow members not present to sign the Declarations of Acceptance of Office.
- 6. Apologies**
To receive and record, with reasons, any apologies for absence.
- 7. Declarations of Interest**
Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.
- 8. Requests for Dispensation**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

9. Councillor Vacancy

- (i) To receive notification of Councillor vacancy for the Wetheral ward, due to the resignation of Cllr David Pattinson.
- (ii) To note the statutory notice of by-election was posted 22nd April 2022 with a closing date for requests of 19th May 2022.
- (iii) The vacancy for the Wetheral ward will be filled by co-option if no requests have been made by the above date.

10. Co-option of Councillor

- (i) To consider the co-option of Councillor for the Durranhill Ward. (candidate information emailed)
- (ii) Subject to 10.(i) to appoint a mentor to the new Councillor for Durranhill.

11. Appointment of Councillors to Council Committees

- Planning Committee (5)
- Cemetery Committee (5)
- Rights of Way (5)
- Grants & Finance Committee (5)
- Personnel Committee (4)
- Wetheral Playing Fields Association (To be reviewed)

12. Appointment of Representatives on Other Bodies:

- Carlisle Parish Council Association (1)
- Community Grants Panel (3) Wetheral/Great Corby/Houghton & Irthington
- Tyne Valley Rail Partnership /user group(1)
- Turnmire Common Wetheral (1)
- Hartley Trust Scotby (1)
- Cotehill Sports & Social & Cotehill Village Hall (1)
- Down-a-gate Community Centre Committee (2)
- Wetheral Village Hall Committee (1)
- Scotby Village Hall Committee (1)
- Great Corby Village Association Committee(1)
- Cumwhinton Village Hall Committee (1)
- Cumwhinton Play Area Committee (1)
- Warwick on Eden & Aglionby Memorial Hall Committee (1)
- Warwick on Eden play area committee (1)

13. Council Meetings Dates for the Year 2022-23

- (i) To receive and consider the proposed dates for the full council meetings for the forthcoming year. (e-mailed)

14. Review of and Adoption of Council Procedures

Copies emailed separately

- (i) Councils procedures for handling requests made under Freedom of Information Act
- (ii) Councils Complaints procedure.
- (i) General Data Protection Regulations (2022)
- (iv) Standing Orders 2022
- (v) Financial Regulations 2022
- (vi) Document Retention Policy.
- (vii) Financial Risk Management & Insurance.
- (viii) Review of the Council's policy for dealing with the press/media



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15. Minutes of the Council Meeting held on 13th April 2022

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 21st April 2021. (e-mailed)

16. Minutes of Committee Meetings & Working Groups

To receive the minutes of the following Committee meetings/ working groups and to consider any recommendations contained therein;

a. Planning Committee meeting held on Tuesday 3rd May 2022. (to be emailed)

17. Bank Reconciliation

(i) To receive and note the bank balances to 30th April 2022

Current Account £26,451.82

Deposit Account £244,509.06

Cumberland BS £38,487.09

Total in the bank £309,447.97

(ii) To note receipt of the Parish Precept, £160,000.

(iii) To note receipt of the Cumberland BS interest of £148.55.

18. Payment of Accounts

(i) To authorise payment of the accounts listed in the schedule of cheques dated 11th May 2022. (VIN 28-49) Totalling £9991.06

(ii) To authorise the revised schedule of cheques for April 2022, amendments to payroll, Totalling £18,629.71.

19. Planning Applications to be considered;

a. 22/0348 16 Barley Edge, Scotby

Erection of outbuilding for uses as dog grooming business.

b. 22/0363 Land south east of Durranhill, adj Barley Edge, Carlisle.

variation of conditions planning app 18/0899 & 17/0669

c. 22/0360 Land adj to Hallmoor Court (plot 2)

d. Erection of 1 detached dwelling.

20. Jubilee 70 Events

(i) To receive an update on the schedule for the Parish jubilee events.

(ii) To note the jubilee benches, notice boards and gazebos have been ordered.

21. Village Matters

To receive an update on village matters and any issues of interest.

(i) Relocate Rowan tree from the Ladysteps green to Scotby Village green and installation of a memorial bench.

(ii) Down-a-Gate new play equipment install date – 16th June 2022.

(iii) Wetheral overflow car park will cease operating in July 2022. No alternative parking.

22. External Representation

To receive reports from Parish Council representatives on outside bodies. (If possible Cllrs. to provide a written report prior to the meeting to allow distribution.)

(i) To receive reports from District & County Councillors.

23. Schedule of Correspondence, Notices and Publications

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. (E-mailed) This will be available at the meeting;

- (i) Mrs Christian re-Ladystep tree issue. (e-mailed)
- (ii) Request for memorial bench- Warwick on Eden, suggested location of the Jubilee bench?

Part B

Due to the confidential nature of the business to be transacted the press and the public shall be excluded.

Standing Order 10. (xi).

Next meeting June 8th,2022, Venue to be confirmed.