



Wetheral Parish Council
Wetheral Village Community Hall

Wetheral, Carlisle ,CA4 8HE

Telephone (01228) 561687

E Mail: clerk@wetheralparishcouncil.org.uk

31st May 2022

Dear Councillor

You are summoned to attend a Meeting of the Parish Council to be held on **Wednesday 8th June 2022 in Cotehill Village Hall, commencing at 7.30pm.**

Yours faithfully

Sue Tarrant
Clerk to the Council

If you are unable to attend, please let me know.

1. Apologies

To receive apologies and approve reasons for absence.

2. Minutes of the Meetings.

- a. To authorise the Chairman to sign, as a correct record, the minutes of the Annual General Meeting of the Council held on 11th May 2022. (e-mailed)
- b. To authorise the Chairman to sign, as a correct record, the minutes of Part B Meeting of the Council held on 11th May 2022, held in private.

3. Request for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

5. Public Participation

a. Residents

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

b. Police report- to be circulated

c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

6. Councillor Vacancy

(i) To receive notification of Councillor vacancy for the Cumwhinton & Cotehill Ward, due to the death of Cllr Geoff Round.

- (ii) To note the statutory notice of by-election was posted 23rd May 2022 with a closing date for requests of 16th June 2022.
- (iii) The vacancy for the Cumwhinton & Cotehill ward will be filled by co-option if no requests have been made by the above date.
- (iv) To note vacancies – Aglionby & Warwick on Eden (2), Durranhill (1) , Wetheral (1), Cotehill & Cumwhinton(1).

7. Review of and Adoption of Council Procedures

- a. Further to the last meeting, min (11/22), the policies & procedures have been circulated for comment) Amendments will be made if necessary.(Cllrs inform the Clerk prior to the meeting)
 - (i) Councils procedures for handling requests made under Freedom of Information Act
 - (ii) Councils Complaints procedure.
 - (i) General Data Protection Regulations (2022)
 - (iv) Standing Orders 2022
 - (v) Financial Regulations 2022
 - (vi) Document Retention Policy.
 - (vii) Financial Risk Management & Insurance.
 - (viii) Review of the Council's policy for dealing with the press/media

8. Planning Applications to consider;

(i) App 22/0344 land adjacent to Wheatsheaf Garden, Wetheral

Variation to condition 2, amend turning head, reposition garage, plot 3. Amendments to layouts plots 7 & 8.

(ii) App 22/0374 land to north of Castle grounds, Wetheral

Variation of condition 2, elevations on plots 4&5, plots 7,8,9 to be changed from 2 storey houses to bungalows.

(iii) App 22/0379 land to the north of Castle grounds, Wetheral

Variation to condition 2 erection of 2 dwelling and formation of new vehicular access and a roof light to plot 1 & sunroom to plot 2.

(iv) App 22/401 Beech Nook, (formerly Celtic Cottage) Wetheral

Erection of single storey extension to front elevation.

(v) App 22/0428 land to the north of Moor Yeat Plains rd, Wetheral

Erection of 1 dwelling revised application.

(vi) Gill Head, Broomfallen rd, Scotby

Variation of condition 2, change of agricultural land to domestic- redesign and relocate pool.

9. Annual Return

- (i) To consider the approval the Annual Governance Statement for year ending 31st March 2022 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st 2022, on behalf of Wetheral Parish Council.
- (ii) To consider the approval of the Statement of Accounts for year ending 31st March 2022 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2022 on behalf of Wetheral Parish Council. (e-mailed)
- (iii) To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2022 as Monday 13th June to Friday 22nd July 2022.

10. Internal Auditors Report

- (i) To consider the internal auditors report of 25th May 2022 and recommendations therein.(emailed)



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12. Bank Reconciliation

(i) To receive and note the bank balances to 31st May 2022

Current Account £21,886.27

Deposit Account £235,509.06

Cumberland BS £38,487.09

Total in the bank £295,882.42

(ii) To authorise the Chairman to sign the bank statements. (April & May 2022)

13. Payment of Accounts

(i) To authorise payment of the accounts listed in the schedule of cheques dated 8th June 2022. (VIN60-820) Totalling £13,735.50.

14 Village Matters

To receive an update on village matters and any issues of interest.

- (i) Cairn Beck & Heads Nook wastewater- Cllrs Dobson & Northman (Response from UU emailed)
- (ii) Wetheral overflow car park will cease operating on July 1st 2022. WPFA Chairman to confirm contingency plan for field users due to reduced parking spaces.
- (iii) To note- line markings are in place on the Wetheral playing fields car park, MUGA sports lines due week commencing 6th June 2022.
- (iv) 2021-22, Annual report to consider commercially printing the report and arranging for its distribution throughout the Parish.

15. Low Carbon Communities in Wetheral

- (i) To consider the formation of a working group, with the aim of introducing low carbon initiatives in the Wetheral villages including Parish Council functions, buildings and land.
- (ii) To consider the appointment to the new working group. (This can include non-council members)

16. Memorial Plaques & remembrance

- (i) To consider the provision of bench plaque in memory of Cllrs Geoff Round & Somers. (subject to family approval)
- (ii) To consider naming the Scotby Pavilion in memory of Cllr Barry Earp, 46 years as a Parish council and instrumental in the provision of both Scotby & Wetheral playing fields and his invaluable contribution to community life in Wetheral Parish.

17. External Representation

To receive reports from Parish Council representatives on outside bodies. (If possible Cllrs.to provide a written report prior to the meeting to allow distribution.)

18. Schedule of Correspondence, Notices and Publications

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. (E-mailed) This will be available at the meeting.

- (i) Resident of Low Cotehill, village signs with village names missing – Cotehill & Low Cotehill.
- (ii) Speeding complaints, Alby Terrace(Cotehill to Cumwhinton – Peter Gate)

19. Councillor matters

An opportunity for Councillors to raise issues, not on the agenda, on behalf of residents in their wards.

- *N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.*

Next meeting July 13th ,2022, Venue to be confirmed.