



Wetheral Parish Council
Wetheral Village Community Hall

Wetheral, Carlisle, CA4 8HE

Telephone (01228) 561687

E Mail: clerk@wetheralparishcouncil.org.uk

3rd August 2022

Dear Councillor

You are summoned to attend a Meeting of the Parish Council to be held on **Wednesday 10th August 2022 in Wetheral Village Hall, commencing at 7.30pm.**

Yours faithfully

Sue Tarrant
Clerk to the Council

If you are unable to attend, please let me know.

1. Apologies

To receive apologies and approve reasons for absence.

2. Minutes of the Meetings.

- a. To authorise the Chairman to sign, as a correct record, the minutes of the Meeting of the Council held on 13th July 2022. (e-mailed)

3. Request for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

5. Public Participation

a. Residents

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

b. Police report- to be circulated

c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

6. Co-Option of Councillor to Wetheral Parish Council

(i) To consider the candidate for Wetheral Parish Council – Ward to be determined at the meeting. (Candidate information e-mailed)

(ii) Subject to 6(i) To appoint a mentor for the new Councillor.

(iii) NB the appointment to committees will be determined following an induction period for the new Councillor.

7. Minutes of Committee Meetings & Working Groups

a. To receive the minutes of the following Committee meetings/ working groups and to consider any recommendations contained therein;

- (i) **Planning Committee** meeting held on Monday 25th July 2022.
- (ii) **Rights of Way Committee** held on Monday 1st August 2022. (to be emailed)
Items of importance will be highlighted by the Chairman of the RoW Committee, these will be identified in the draft minutes.

8. Planning Applications to consider;

(i) App 22/0581 land to the rear of Kimberdale & the watch Cotehill

Erection of 1 dwelling and garage.

(ii) App 22/0591 field View, Broadwath, Heads Nook

Erection of timber garage and increase sections of boundary fence to 2.5m.

(iii) App 22/0569 Ash tree cottage. Cumwhinton

Erection of single storey side and rear extension.

(iv) 22/0566 Land adj. to Beech cottage, Cumwhinton

Variation of condition 1, app 1/0060 revise house type of plot 9

(v) 22/0596 Killiecrankie, Lambley Bank, Scotby

Variation of conditions 2&3, app 08/1031, Equine Dentistry & single storey dwelling as agricultural dwelling.

(vi) App 22/0022/TPO 2 Lime House Gardens, Wetheral

Height reduction of silver birch TPO0277

(vii) App 22/0607 25 Townhead Road, Cotehill

Demolition of garage and erection of detached outbuildings to provide garage and sunroom.

9. Bank Reconciliation

(i) To receive and note the bank balances to 31st July 2022.

Current Account £22,275.62

Deposit Account £207,446.71

Cumberland BS £38487.09

Total in the bank £ 270,665.74 (in outstanding payments and banking)

(ii) To authorise the Chairman to sign the bank statements.

10. Payment of Accounts

(i) To authorise payment of the accounts listed in the schedule of cheques dated 10th August 2022. (VIN 122-) Totalling £8,600.07 (to be revised)

(ii) To note cheque received to purchase a memorial bench for Scotby village green. Mr Ritchie (re- Lady steps green)

11. Matters arising from the previous meeting of July 13th, 2022, and committee meetings.

(i) Notice boards – proposed for Wetheral pasture, it was deferred from the RoW meeting to this meeting.

- (ii) Defibrillator proposed for Broadwath/Burnrigg. To ratify this proposal.
- (iii) To consider the proposal to change the name of the Rights of Way Committee to General Purposes Committee.
- (iv) To ratify the decision to award the boiler replacement contract to API Mechanical Ltd, Min(44/22 a.(iii) c.
- (v) To consider the Protocol for events on Parish land. (min 49/22 (v) e.)



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- (vi) To consider the request from a Scotby resident to allow electric vehicle charging on Parish land at Scotby.
- (vii) To consider the draft Grass cutting contract document 2023-25. (members to email comments to the Clerk prior to the meeting)

12. Annual Report

To receive the Parish Councils Annual Report 2021-22, this will be circulated to all residents, early September 2022.

13. Personnel Update

- (i) To note, the Cemetery groundsman, remains absent following his recent operation. The replacement groundsman work is being monitored.
- (ii) To note Cllr Mossop & County Councillor R Dobson, met with the Clerk to evaluate the role of the Parish Clerk & RFO (as recommended by the Internal Auditor). A new job description is being prepared for presentation to the council.
- (iii) Office summer operational hours- due to both Clerks will be absent during the last week of August 19th – 30th 2022 due to holidays. It is proposed that the office is closed for this time period- To consider. (Undertakers and memorial masons have been informed that there will be no burials during this time.)

14. Low Carbon Communities in Wetheral Parish (LCCWP)

Following a meeting with Love Solar.

- (i) Wetheral clubhouse- simple installation as all the electrics are in place. Planning permission is for 38 panels- this number is not required, quotation received for the installation £7780.89. To consider the installation using funds from the s106 15/0886
- (ii) Scotby Village Hall – potential using the flat roof, proposal required. Quote received £7419.09, To consider the installation as part of the replacement roof project scheduled for summer 2023.
- (iii) Scotby Pavilion – potential as using a single phase, the solar would power the electric radiators. Batteries may be required. Quote received £7419.09, To consider the installation asap by viring the funds from the Wetheral riverbank project of £7,500 to PV installation on Scotby pavilion.

15. External Representation

To receive reports from Parish Council representatives on outside bodies. (If possible Cllrs.to provide a written report prior to the meeting to allow distribution.)

16.Schedule of Correspondence, Notices and Publications

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. (E-mailed) This will be available at the meeting.

- (i) Letter received confirming the Wetheral Cricket Club contribution of £15,000, towards the installation of the cricket nets at Wetheral playing field.

17. Councillor matters

An opportunity for Councillors to raise issues, not on the agenda, on behalf of residents in their wards.

- *N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.*

Next meeting September 14th 2022, Wetheral Village Community Hall.