



**Wetheral Parish Council**  
**Wetheral Village Community Hall**  
**Wetheral**  
**Carlisle**  
**CA4 8RE**  
Telephone (01228) 561687  
Fax (01228) 562951  
E Mail: [wetheralpc@carlisle.gov.uk](mailto:wetheralpc@carlisle.gov.uk)

1<sup>st</sup> August 2018  
Vice Chairman – Cllr Dave Hughes

Dear Councillor

You are summoned to attend 8<sup>th</sup> August 2018, commencing at 7.30pm, in the meeting room, Scotby Village Hall.

Sue Tarrant, Clerk  
7.15pm - The Chairman will be available to discuss items of urgent business or items for information.

**If you are unable to attend let me know**

#### **1. Apologies**

(i) To receive apologies and approve reasons for absence.

#### **2. Minutes of the Meetings.**

a. To authorise the Chairman to sign, as a correct record, the minutes of the Meeting of the Council on 11<sup>th</sup> July 2018. (e-mailed)

#### **3. Request for Dispensation**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

#### **4. Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

#### **5. Public Participation**

##### **a. Residents**

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

##### **b. Councillor Reports**

To receive information and reports from County and District Councillors on issues relevant to the Parish.

---

Reminder: Any change in personal interests / circumstances / gifts received should be detailed to the Clerk within 28 days.

**Clerk & Responsible Financial Officer;** Sue Tarrant  
**Chairman:** Chris Dodd

## **6. Minutes of Committee Meetings & Working Groups**

a. To receive the minutes of the following Committee meetings/ working groups and to consider any recommendations contained therein;

(i) **Planning Committee** meeting held on 30<sup>th</sup> July 2018 (to be emailed)

(ii) **Planning Applications to consider;**

**a. App 18/0614 The Grange, Station Rd, Wetheral**

Removal of internal wall, refurbishment of windows and shutters. Replacement of non-original windows.

**b. App 18/0646 Wetheral Village Community Hall, Wetheral**

Erection of canopy incorporating photo voltaic panels.

**c. App 18/0541 land to the North of Castle Grounds, Wetheral**

Erections of dwellings (reserved matters for appearance)

**d. App 18/0023/TPO 2 The Old Tannery, Scotby**

Crown reduction to tree.

**e. App 18/506 Land to the rear of Broomfallen Road, Scotby (amendment)**

Demolition of lean-to at 46 Broomfallen Road, and erection of 5no.dwellings with associated infrastructure.

**f. App 18/0275 44 Scotby Road, Scotby (deferred from planning committee)**

Erection of 2 no. dwellings (outline)

**g. App 18/0157 Lyndhurst, 1 Front Street, Cotehill**

Erection of single storey rear extension to provide extended kitchen and 1no. en-suite bedroom.

(iii) **Rights of Way** meeting held on 17<sup>th</sup> July 2018.(emailed)

## **7. Bank Reconciliation**

(I) To receive the balance at the bank dated 31<sup>st</sup> July 2018

Current Account        £21,573.67

Deposit Account       £122,488.62

Cumberland BS        £66,106.30

Total in the bank       £211010.55 (inc outstanding payments and receipts)

(ii) To receive the Internal Auditors report and review the recommendations therein.

(iii) To receive the revised Management of Risk Assessment July 2018 which includes the increased insurance valuations for the Council owned buildings.

## **8. Payment of Accounts.**

(i) To authorise payment of the accounts listed in the schedule of cheques dated 8<sup>th</sup> August 2018 VIN107-128 totalling £10403.43 (e-mailed).

(ii) To consider the job evaluation of the Clerk & Assistant Clerk (min F&G06/18(iv)c.) by Sonia Hutchinson of CALC at no cost to the Parish Council.

(iii) To consider the acceptance of the increase in insurance premium of £1605.25 due to the revised costs to re-instate the council's properties.

(iv) To consider the appointment of contractor for repairs to the Scotby Village Hall roof; £640 or £890 (plus vat).

## **9. General Data Protection Regulations**

(i) Council Members to receive and consider individually signing the GDPR checklist to confirm that they understand the responsibility for protecting personal data.

(ii) Council Members to receive the Councils GDPR consent to hold contact information.



**Wetheral Parish Council**  
**Wetheral Village Community Hall**  
**Wetheral**  
**Carlisle**  
**CA4 8RE**  
Telephone (01228) 561687  
Fax (01228) 562951  
E Mail: [wetheralpc@carlisle.gov.uk](mailto:wetheralpc@carlisle.gov.uk)

---

### **10. Outstanding Agreements with 3<sup>rd</sup> Parties**

To consider the necessity and content of the following;

- (i) Club house lease.
- (ii) Service level agreement for joint services with Wetheral Village Hall.

### **11. External Representation**

To receive reports from Parish Council representatives on outside bodies. (If possible Cllrs.to provide a written report prior to the meeting to allow distribution.)

- (i) Wetheral Village Hall Committee meeting- emailed

### **12. Schedule of Correspondence, Notices and Publications**

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. (E-mailed) This will be available at the meeting.

- (i) Thank you from Wetheral PCC for the donation for graveyard maintenance. ( St Leonards)
- (ii) T Haworth, PCSO – report of litter on the village green and fire damage on the riverbank at Wetheral.
- (iii) Supplier Confirmation received from Contracts finder.

### **13 Councillor Matters\***

*An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.*

- ***N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.***

**Date of next meeting of the Council –September 12<sup>th</sup> 2018 in Wetheral Village Community Hall**

---

Reminder: Any change in personal interests / circumstances / gifts received should be detailed to the Clerk within 28 days.

**Clerk & Responsible Financial Officer;** Sue Tarrant  
**Chairman:** Chris Dodd