



Wetheral Parish Council
Wetheral Village Community Hall
Wetheral
Carlisle
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5th September 2018
Vice Chairman – Cllr Dave Hughes

Dear Councillor

You are summoned to attend 12th September 2018, commencing at 7.30pm, in the meeting room, Wetheral Village Community Hall.

Sue Tarrant, Clerk

7.15pm - The Chairman will be available to discuss items of urgent business or items for information.

If you are unable to attend let me know

1. Apologies

To receive apologies and approve reasons for absence.

2. Interim Vice Chairman

To appoint an interim Vice Chairman until Cllr Dodd returns to the Council.

3. Minutes of the Meetings.

a. To authorise the Chairman to sign, as a correct record, the minutes of the Meeting of the Council on 8th August 2018. (e-mailed)

4. Request for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

5. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

6. Public Participation

a. Residents

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

b. Police report- PCSO Thomas Haworth will be in attendance.

c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

Reminder: Any change in personal interests / circumstances / gifts received should be detailed to the Clerk within 28 days.

Clerk & Responsible Financial Officer; Sue Tarrant
Chairman: Chris Dodd

7. Minutes of Committee Meetings & Working Groups

a. To receive the minutes of the following Committee meetings/ working groups and to consider any recommendations contained therein;

(i) **Planning Committee** meeting held on 28th August 2018 (emailed)

(ii) **Planning Applications to consider;**

a. **App 18/0780** Corby Bridge Inn, Great Corby

Alterations to existing ground floor window to form new external door.

b. **App 18/0742** Land to the west of Longlands Head, The Stripes, Cumwhinton

Erection of 2 dwellings (outline)

c. **App 18/0771** 84 Greenacres, Wetheral

Erection of single storey rear and side extension (revised application)

d. **App 18/0799**

Land north of Thornedge, Station Road, Cumwhinton

(revised application)

8. Bank Reconciliation

(I) To receive the balance at the bank dated 31st August 2018

Current Account £12,988.24

Deposit Account £122,488.62

Cumberland BS £66,106.30

Total in the bank £201,442.54 (inc outstanding payments and receipts)

9. Payment of Accounts.

(i) To authorise payment of the accounts listed in the schedule of cheques dated 12th September 2018 VIN 129-151 totalling £11,256.08 (e-mailed).

(ii) To consider releasing the £5000 allocated for the re-building of Down-a-Gate Community Centre earlier than planned.

10. External Audit

Notice of Conclusion of Audit received from the External Auditor PKF Littlejohn LLP; issue arising;

(i) The RFO's signature was dated after the approval of section 2. The RFO's signature should be before the approval of section 2 as per the Accounts and Audit Regulations 2015.

(ii) To note all Statutory documents have been uploaded to the Councils website as per the Local Government Transparency Code 2014.

11. Consultations & Notifications

(i) To consider the consultation of proposed changes to the Carlisle City Council Electoral Review.

(ii) Church Commissioners; disposal scheme, St Leonards Church.

(iii) To consider a request from WPFA to install a CCTV system in the Clubhouse, Wetheral (Policies/GDPR compliance required)

(iv) Holme Eden War memorial – awarded listed building status.

(v) Council email – Carlisle City Council are withdrawing the licence for the Parish Council email with effect from 30th September 2018. The Council will lose IT support, security and the platform. Cost of £27.40, this include Office 365, IT support and backup on the Cloud. Set up is a one-off fee of £37.50

12. Outstanding Agreements with 3rd Parties

(i) To consider the approval of the Club house lease. Deferred from the last meeting



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13. Neighbourhood Planning

To receive an update from Cllr Higgs.

- (i) Neighbourhood Plan update
- (ii) Youth worker proposal
- (iii) Roads closures in and around the village of Wetheral/Scotby

14. External Representation

To receive reports from Parish Council representatives on outside bodies. (If possible Cllrs. to provide a written report prior to the meeting to allow distribution.)

- (i) Hartley Trust meeting of 11th September 2018.

15. Schedule of Correspondence, Notices and Publications

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. (E-mailed) This will be available at the meeting.

- (i) J Holland, Warwick on Eden Hall- Highlights tour advertising.
- (ii) Request for an additional litter bin on Wetheral village green or re-locate an existing one.

16. Ward Reports

To consider the inclusion of ward reports on the agenda for future meetings to replace Councillor matters. The proposal is that ward members collectively to write a short report to be issued with the agenda. To include what's going on in the wards, issues, resident queries, speed watch, road closures etc. This would replace Councillor matters.

Date of next meeting of the Council October 10th 2018 , venue to be confirmed.

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