



Wetheral Parish Council
Wetheral Village Community Hall

Wetheral, Carlisle ,CA4 8HE

Telephone (01228) 561687

E Mail: clerk@wetheralparishcouncil.org.uk

1st May 2019

Dear Councillor

You are summoned to attend the Annual General Meeting of the Parish Council to be held on **Wednesday 8th May 2019 in The Down-a-Gate Community Centre, Warwick Bridge** at 7.30pm, following the Annual Meeting with Electors.

Yours faithfully

Sue Tarrant
Clerk to the Council

If you are unable to attend please let me know.

AGENDA

- 1. Election of Chairman**
To elect a Chairman of the Council.
- 2. Declaration of Acceptance of Office**
To receive the Chairman's Declaration of Acceptance of Office of the Office of Chairman.
- 3. Apologies**
To receive and record, with reasons, any apologies for absence.
- 5. Appointment of Vice Chairman**
To appoint a Vice Chairman of the Council.
- 6. Declarations of Interest**
Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.
- 7. Requests for Dispensation**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 8. Resignation of Councillor for the Warwick on Eden & Aglionby Ward**
 - (i) To receive the resignation of Cllr C Oliver as Councillor for the Warwick on Eden & Aglionby Ward.
 - (ii) To note the statutory notice of bye election was posted 11th April 2019. The closing date for requests of a bye election is 8th May 2019.

9. Co-option of Councillor for the Wetheral Ward

(i) To consider the candidate for the Wetheral Ward. (Candidate information e-mailed)

10. Appointment of Councillors to Council Committees

- Planning Committee (5)
- Cemetery Committee (5)
- Rights of Way (5)
- Grants & Finance Committee (5)
- Personnel Committee (4)
- Wetheral Playing Fields Association(6)

11. Appointment of Representatives on Other Bodies:

- Carlisle Parish Council Association (1)
- Community Grants Panel (3) Wetheral/Great Corby/Houghton & Irthington
- Tyne Valley Rail Partnership /user group(1)
- Turnmire Common Wetheral (1)
- Hartley Trust Scotby (1)
- Cotehill Sports & Social & Cotehill Village Hall (1)
- Down-a-gate Community Centre Committee (2)
- Wetheral Village Hall Committee (1)
- Scotby Village Hall Committee (1)
- Great Corby Village Association Committee(1)
- Cumwhinton Village Hall Committee (1)
- Cumwhinton Play Area Committee (1)
- Warwick on Eden & Aglionby Memorial Hall Committee (1)
- Warwick on Eden play area committee (1)

12. Council Meetings Dates for the Year 2019-20

(i) To receive and consider the proposed dates for the full council meetings for the forthcoming year. (e-mailed)

13. Review of and Adoption of Council Procedures

- (i) Councils procedures for handling requests made under Freedom of Information Act (e-mailed)
- (ii) Councils Complaints procedure. (e-mailed)
- (iii) General Data Protection Regulations (2019) (e-mailed)
- (iv) Standing Orders 2019 (e-mailed)
- (v) Financial Regulations 2019 (No amendments)
- (vi) Document Retention Policy.
- (vii) Financial Risk Management & Insurance.
- (viii) Review of the Council's policy for dealing with the press/media

14. Annual Return

- (i) To consider the approval the Annual Governance Statement for year ending 31st March 2019 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st, 2019 on behalf of Wetheral Parish Council. (e-mailed)
- (ii) To consider the approval of the Statement of Accounts for year ending 31st March 2018 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2019 on behalf of Wetheral Parish Council. (e-mailed)
- (iii) To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2019 as Monday 17th.June to Friday 26th July 2019.



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15. Minutes of the Council Meeting held on 10th April 2019

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 10th April 2019. (e-mailed)

16. Minutes of Committee Meetings & Working Groups

To receive the minutes of the following Committee meetings/ working groups and to consider any recommendations contained therein;

- a. **Planning Committee** meeting held on Tuesday 7th May 2019.
- b. **Rights of Way** meeting held on Tuesday 9th April 2019. (deferred from the last meeting)
- c. **Finance & Grants** meeting held on Tuesday 30th April 2019.

17. Balances at the Bank

(i) To receive and note the bank balances to 30th April 2019. (Not reconciled)

Current Account	£20,466.39
Deposit Account	£193,361.64
Cumberland BS	£66,854.17
Total in the bank	£282,958.26
Allocated from 18/19	£81,384.00
<u>Available funds</u>	<u>£201,574.26</u>

(ii) To note receipt of the Precept totalling £148,000.

18. Payment of Accounts

(i) To authorise payment of the accounts listed in the schedule of cheques dated 8th May 2019. (VIN 19-38) Totalling £8277.33

19. Banking Arrangements

- (i) To consider appointing the signatories for the council's bank accounts;
- (ii) Cumberland Building Society account; 52240941.
- (iii) Barclays Accounts -20-45-45 23384225 & 63837629.
(NB The Clerk is required to be listed as a signatory to be able to access the Councils accounts)

20. External Representation

To receive reports from Parish Council representatives on outside bodies. (If possible Cllrs.to provide a written report prior to the meeting to allow distribution.)

21. Schedule of Correspondence, Notices and Publications

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. (E-mailed) This will be available at the meeting;

Next meeting June 12th 2019

