

Wetheral Parish Council

Minutes of the Annual General Meeting of the Council held on Wednesday,
16th May 2018 at 7.55pm in the Wetheral Village Community Hall, Wetheral

PRESENT

Chairman – C. Dodd

Councillors

J. Searle

D. Hughes

D. Poole

C. Oliver

G. Round

J. Melrose-Woodman

M Higginbotham

Prior to the meeting a number of Aglionby residents (10) requested to address the Council members.

The Chairman allowed this, delaying the start of the Annual Meeting.

Mr. Fisher thanked members for the opportunity to speak; the concerns of some residents are that the site proposed for the Aglionby play area- its is not suitable in size, location and it's a nature area.

It is recognized that there is a need for play area in the village, however would prefer it on a different site- a field was identified behind the Strand as a potential location.

All points were seen as valid, concerns were understood; it's good that there is a recognition of need for a play area and an alternative location could be sought.

Mr. Pont stressed the need for full consultation with village residents and that he was concerned about the loss of blue bells, snow drops and trees from the proposed location.

Other issues raised; speeding traffic through the village- no speed restriction, requirement for double white lines on the A69 due to potential accidents when turning into Aglionby at the first junction. Soil on the footway reducing the width to 3 ft from 5 ft when nearing the village.

Annual Meeting Commenced at 7.55pm

MINUTES

01/18 - Election of Chairman

Resolved to elect Cllr. Dodd as Chairman of the Council for the ensuing year; the Chairman signed the declaration of acceptance of office.

02/18 Apologies for Absence

Resolved apologies for absence were received and accepted from Parish Cllrs, Pattinson, Routledge, Earp, Higgs, Evans & Bainbridge. Also, County Cllrs Marriner, Mallinson, Graham & District Cllr Parsons.

03/18 Appointment of Vice Chairman

Resolved to appoint Cllr. Hughes as Vice Chairman of the Council for the ensuing year; the Vice Chairman signed the declaration of acceptance of office.

04/18 Declarations of Interest

No declarations were made.

05/18 Request for Dispensation

No requests have been made.

06/18 Appointment of Councillors to Council Committees

Resolved to appoint the following as committee members;

- Planning Committee – Cllrs Earp, Round, Higgs, Poole & Evans.
- Cemetery Committee – Cllrs Hughes, Round, Melrose-Woodman, Oliver & Dodd
- Rights of Way – Cllrs Bainbridge, Melrose-Woodman, Searle, Routledge & Evans
- Grants & Finance Committee – Cllrs Pattinson, Higginbotham, Hughes, Poole & Dodd
- Personnel Committee – Cllrs Dodd, Round, Searle & Hughes
- Wetheral Playing Fields Association- Cllrs Earp, Searle, Higginbotham, Pattinson, Oliver & Higgs.

07/18 Appointment of Representatives on Other Bodies:

Resolved to appoint the following;

- Carlisle Parish Council Association- Cllr Higginbotham
- Community Grants Panel- Wetheral/Great Corby/Houghton & Irthington- Cllrs Higgs, Poole & Evans.
- Tyne Valley Rail Partnership /user group- Cllrs Earp & Evans
- Turnmire Common Wetheral- Cllr Oliver
- Hartley Trust Scotby – Cllr Hughes
- Cotehill Sports & Social & Cotehill Village Hall – Cllr Round
- Down-a-gate Community Centre Committee- Cllr Dodd & Higginbotham
- Wetheral Village Hall Committee Cllr Higgs
- Heads Nook Village Hall Committee- Cllr Evans
- Scotby Village Hall Committee – Cllr Hughes
- Great Corby Village Association Committee- Cllr Dodd
- Cumwhinton Village Hall Committee – Cllr Round
- Cumwhinton Play Area Committee- Cllr Round
- Warwick on Eden & Aglionby Memorial Hall Committee- Cllr Poole
- Warwick on Eden play area committee- Cllr Searle.

08/18 Council Meetings Dates for the Year 2018-19

Resolved to accept and approve the proposed dates for the full council meetings for the forthcoming year.

09/18 Review of and Adoption of Council Procedures

- (i) **Resolved** to accept and adopt the Councils procedures for handling requests made under Freedom of Information Act 2018.
- (ii) **Resolved** to accept and adopt the Councils Complaints procedure 2018.
- (iii) **Resolved** to accept and adopt the General Data Protection Regulations (2018), it was noted MPs accepted the Government amendment to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.
- (iv) **Resolved** to accept and adopt the Councils Standing Orders 2018
- (v) **Resolved** to defer consideration of Financial Regulations 2018 until updates have been received.

10/18 Annual Return

- (i) **Resolved** to approve the Annual Governance Statement for year ending 31st March 2018 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st 2018 on behalf of Wetheral Parish Council.
- (ii) **Resolved** to approve the Statement of Accounts for year ending 31st March 2018 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2018 on behalf of Wetheral Parish Council.
- (iii) **Resolved** to accept notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2018 as Monday 4th June to Friday 13th July 2018.

11/18 Minutes of the Council Meeting held on 11th April 2018

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 11th April 2018.

12/18 Minutes of Committee Meetings & Working Groups

Resolved to receive the minutes of the following Committee meetings/ working groups and to accept any recommendations contained therein;

- a. **Planning Committee** meeting held on Monday 24th April 2018.
- b. **Rights of Way Meeting** held on Tuesday 17th April 2018.

13/18 Balances at the Bank

Resolved to receive and note the bank reconciliation to 30th April 2018.

Current Account	£15,807.46
Deposit Account	£229,285.46
Cumberland BS	£1,106.30
Total in the bank	<u>£256,309.72</u> (including outstanding banking and payments)

14/18 Payment of Accounts

- (i) **Resolved** to authorise payment of the accounts listed in the schedule of cheques dated 16th May 2018. (VIN 20-50) Totalling £15,979.89.

15/18 Banking Arrangements

- (i) **Resolved** to appoint the following as signatories for the council's bank accounts;
- (ii) Cumberland Building Society account; 52240941. Cllrs Dodd, Hughes & Round
- (iii) Barclays Accounts -20-45-45 23384225 & 63837629. Cllrs Dodd & Hughes.

16/18 Personnel Matters

Resolved to approve and accept the revised NJC pay rates for the Councils employees and to backdate the pay increase from April 1st, 2018.

17/18 External Representation

Resolved to receive reports from Parish Council representatives on outside bodies.

- (i) Cllr Higginbotham -CPCA Executive meeting, S106 were discussed, however it was stated that the developers and planning authority can revise the agreements without notifying the Parish Councils. Further information requested from the Council regarding Hall Moor Court s106, Wetheral.
- (ii) Cllr Higginbotham is meeting with the all the District Councils and County Council representatives; members to e-mail any concerns/issues for him to raise with them.

- (iii) Cllr Searle; Warwick on Eden Play area committee- reported that there was Japanese Knotweed in the play area growing from the garden next door. Clerk to make enquiries. The committee will be providing quotes for new equipment – sum allocated in the 5-year plan £5000, for consideration at the Grants & Finance Committee.
- (iv) Cllr Hughes – Scotby Village Hall, AGM, noted there had been 2 resignations and that they require a secretary, this will be advertised. There are introducing new procedures to comply with GDPR.

18/18 Schedule of Correspondence, Notices and Publications

Resolved to receive and note schedule of correspondence, notices and publications received since the last meeting and not on the agenda.

- (I) Request from WCA to hold the village fete on the green at Wetheral 30th June 2018.- **Resolved** to approve the request.
- (II) Cumbria County Council- Rural Summer Play Schemes 2019.- **Resolved** to support the proposal in principal; to consider at the next meeting of the Finance & Grants Committee.
- (III) Petition submitted by Mr. Pont, Aglionby with 57 signatures objecting to the village play area in Aglionby. **Resolved** to include the Aglionby play area as an agenda item at the next meeting of the Council.

Councillor Matters*

Request for new signage for the speed watch group
Request for signage for the Warwick on Eden defibrillator
Complaints regarding the grass cutting in Cumwhinton
New benches to be installed in the Cumwhinton play area (funded through s106)
SUD at Cumwhinton, are the developers going to make it safer?
Signs obscured on the river road, Wetheral with over grown vegetation.
Sign post required for the Scotby Playing Field?
Guide camp funding request – to be included as an agenda item – previously discussed.

Next meeting June 13th, 2018