

## **Wetheral Parish Council**

Minutes of the Annual General Meeting of the Council held on Wednesday,  
11<sup>th</sup> May 2022 at 7.30pm in Wetheral Village Community Hall, Wetheral.

### **PRESENT**

**Chairman – J Dobson**

#### **Councillors**

**D. Hughes**

**H. Hughes**

**P. Armstrong**

**G Mitchell**

**S. Mossop**

**M Higginbotham T Lyman**

**S Higgs**

**N Northman**

#### **Also present**

District Cllr M Bowman

### **MINUTES**

#### **01/22 - Election of Chairman**

**Resolved** to elect Cllr. Dobson as Chairman of the Council for the ensuing year; the Chairman signed the declaration of acceptance of office.

Cllr Dobson thanked the outgoing Chairman.

#### **02/22 Appoint of Vice Chairman**

**Resolved** to appoint Cllr Higgs as Vice Chairman of the Council for the ensuing year, the Vice Chairman signed the declaration of acceptance of office.

#### **03/22 Apologies for Absence**

**Resolved** apologies for absence were received and accepted from Parish Cllrs Round. Also, County Cllrs Marriner, Mallinson & Dobson & District Cllr Christian.

#### **04/22 Declarations of Interest**

- (i) Cllr Higgs declared an interest in items relating to Carlisle City Council.

#### **05/22 Request for Dispensation**

No requests have been made.

#### **06/22 Councillor Vacancy**

(i) **Resolved** to receive notification of Councillor vacancy for the Wetheral ward, due to the resignation of Cllr David Pattinson. Letter of thanks to be sent to Cllr Pattinson for his contribution to the Parish Council .

(ii) Noted the statutory notice of by-election was posted 22<sup>nd</sup> April 2022 with a closing date for requests of 19<sup>th</sup> May 2022.

(iii) Noted the vacancy for the Wetheral ward will be filled by co-option if no requests have been made by the above date.

#### **07/22 Co-option of Councillor**

(i) **Resolved** to defer the co-option of Councillor until a future meeting as the candidate was not available.

## **08/22 Appointment of Councillors to Council Committees**

**Resolved** to appoint the following.

- (i) Planning Committee, Cllr Northman, Cllr Round, Cllr Lyman, Cllr H. Hughes & Cllr Mitchell.
- (ii) Cemetery Committee, Cllr D Hughes, Cllr Round, Cllr Armstrong, Cllr Higgs /Lyman \*
- (iii) Rights of Way, Cllr Mitchell, Cllr Mossop, Cllr Lyman/Higgs , Cllr H Hughes & Cllr Dobson
- (iv) Grants & Finance Committee, Cllr Hughes, Cllr Higginbotham, Cllr Higgs, Cllr H Hughes & Cllr Dobson.
- (v) Personnel Committee- Chairman, Vice Chairman, Cllr Mossop & other to be confirmed.
- (vi) Wetheral Playing Fields Association, Cllrs, Higginbotham, Round, Northman, Lyman & Higgs.  
NB The WPFA constitution will be reviewed at a later date.

\*To be filled made when a new Councillor for the Aglionby/Warwick on Eden ward is appointed.

## **09/22 Appointment of Representatives on Other Bodies:**

**Resolved** to appoint the following;

- Carlisle Parish Council Association- Cllr Higginbotham
- Community Grants Panel- Wetheral/Great Corby/Houghton & Irthington- Cllrs Higgs, H. Hughes & Northman.
- Tyne Valley Rail Partnership /user group- Cllr Higgs
- Turnmire Common Wetheral- Cllr Lyman
- Hartley Trust Scotby – Cllr Mitchell
- Cotehill Sports & Social & Cotehill Village Hall – Cllr Mossop
- Down-a-gate Community Centre Committee- Cllr Dobson
- Wetheral Village Hall Committee Cllr Higgs
- Scotby Village Hall Committee – Cllr Mitchell
- Great Corby Village Association Committee- Cllr Armstrong
- Cumwhinton Village Hall Committee – Cllr Higginbotham
- Cumwhinton Play Area Committee- Cllr Higginbotham
- Warwick on Eden & Aglionby Memorial Hall Committee- Cllr H Hughes
- Warwick on Eden play area committee- Cllr H Hughes

## **10/2 Council Meetings Dates for the Year 2022-23**

**Resolved** to accept and approve the proposed dates for the full council meetings for the forthcoming year. (Second, Wednesday of the month)

## **11/22 Review of and Adoption of Council Procedures**

**Resolved** to accept and adopt the following policies and procedures subject to all Councillors reviewing the policies on receipt, any issues arising, the policy or procedure will be retracted and amended.

- (i) Councils procedures for handling requests made under Freedom of Information Act
- (ii) Councils Complaints procedure.
- (iii) General Data Protection Regulations (2022)
- (iv) Standing Orders 2022 – to be issued for consideration when updates available.
- (v) Financial Regulations 2022 – to be issued for consideration when updates available.
- (vi) Document Retention Policy.
- (vii) Financial Risk Management & Insurance.
- (viii) Review of the Council's policy for dealing with the press/media

## **12/ 22 Minutes of the Council Meeting held on 13<sup>th</sup> April 2022**

- (i) **Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 13<sup>th</sup> April 2022. (Amendment made, error in spelling Cllr Northman)

- (ii) **Resolved** to appoint mentors for the new Councillors, min 159/21(a(iii),b(iii) & c(iii)  
Cllr Northman- Cllr Dobson, Cllr Lyman – Cllr Higgs, Cllr Mitchell – Cllr Higgs

### 13/22 of Committee Meetings & Working Groups

**Resolved** to receive the minutes of the Planning Committee Meeting held on Monday 3<sup>rd</sup> May 2022 and accept all recommendations therein with an amendment to  
PL/21/81 – (ii) 22/0022/S211 Elmlea, Great Corby;

**Resolved** Objection, 7m crown reduction is excessive, members request that this is reduced.

### 14/22 Bank Reconciliation

(i) **Resolved** to receive and note the bank balances to 30<sup>th</sup> April 2022

Current Account	£26,451.82
Deposit Account	£244,509.06
Cumberland BS	£38,487.09

**Total in the bank**      **£309,447.97**

(ii) Noted receipt of the Parish Precept, £160.000.

(iii) Noted receipt of the Cumberland BS interest of £148.55.

### 15/22 Payment of Accounts

(i) **Resolved** to authorise payment of the accounts listed in the schedule of cheques dated 11<sup>th</sup> May 2022.  
(VIN 28-59) Totalling £16,716.20

(ii) **Resolved** to authorise the revised schedule of cheques for April 2022, amendments to payroll,  
Totalling £18,629.71.

### 16/22 Planning Applications considered;

#### a. 22/0348 16 Barley Edge, Scotby

Erection of outbuilding for uses as dog grooming business.

**Resolved** – No Observations

#### b.22/0363 Land south east of Durranhill, adj Barley Edge, Carlisle.

Variation of conditions planning app 18/0899 & 17/0669

**Resolved** – No Observations, it was not clear to members what the variation was, Clerk to contact the Planning officer for clarification.

#### c.22/0360 Land adj to Hallmoor Court (plot 2)

Erection of 1 detached dwelling.

**Resolved** – No Observations

### 17/22 Jubilee 70 Events

- An update was received on the schedule for the Parish jubilee events.
- Cotehill, Chair of the Village hall sincerely thanks the Parish Council for its support for the Jubilee celebrations. NB a commemorative coin will be issued to all village primary school aged children.
- Scotby, beacon received and has now been adapted due to height and stability. Events Thursday -Sunday, programme advertised in the Pow Maughan.
- Aglionby – village picnic.
- Great Corby -Sunday -Big lunch.
- Warwick Bridge – Saturday fund day, Sunday Big lunch.
- Broadwath – local history tour & afternoon tea. ( Thanks to Cllr Bowman for the grant)
- Warwick on Eden – Sunday based around the Queens public house and grounds.
- Wetheral – Sunday - Big lunch

(ii) Noted. the Jubilee benches, notice boards and gazebos have been ordered. ( benches received)

11.05.22

## **18/22 Village Matters**

To receive an update on village matters and any issues of interest.

- (i) Relocate Rowan tree from the Ladysteps green to Scotby Village green and installation of a memorial bench. **Resolved** to approve the installation of a memorial bench on Scotby village green at an agreed position, with the Rowan tree, previously planted at Ladysteps.
- (ii) Noted, Down-a-Gate new play equipment install date – 16<sup>th</sup> June 2022.
- (iii) Great Corby school, no foundation to remove the common rights. Public access remains.
- (iv) Noted -Wetheral overflow car park will cease operating in July 2022. Cllr Higginbotham mentioned that there are plans to determine the maximum number of parked cars allowed by field users.

## **19/22 External Representation**

**Resolved** to receive reports from representatives on outside bodies.

- (i) Cllr Bowman – funded Great Corby & Warwick on Eden for the Jubilee events, further grants are available on application. Appreciation expressed by the recipients.
- (ii) Cllr Higgs- Speed watch meeting taken place; training will be arranged in July on wards. Group administrator required.  
Cumberland show- new site at Warwick on Eden, some concerns regarding the traffic 11.06.22) traffic lights will be in situ, one way system and diversions in place.  
To note Aglionby and Wetheral Pasture have the 30mph signs installed.  
Members suggested a SID for the Parish Villages; to be considered at the next meeting.

## **20/22 Schedule of Correspondence, Notices and Publications**

Resolved to receive and note schedule of correspondence, notices and publications received since the last meeting and not on the agenda.

- (i) Mrs Christian re- Ladysteps tree issue. Previously agreed to plant the Rowan tree on Scotby village green.
- (ii) Request for memorial bench- Warwick on Eden, suggested location of the Jubilee bench – amended, the Parish Council Jubilee bench will be placed on the footway near the fruit tree green on exit to the A69 from Warwick on Eden. Memorial bench to be donated, on agreement of the location in the village.

**Next meeting June 8th June 2022, in Cotehill Village Hall.**

